



Argyll and Bute Council
Comhairle Earra-Ghàidheal Agus Bhòid

Customer Services
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13 June 2019

NOTICE OF MEETING

A meeting of the **HELENSBURGH & LOMOND AREA COMMITTEE** will be held in the **HELENSBURGH AND LOMOND CIVIC CENTRE** on **THURSDAY, 20 JUNE 2019** at **9:30 AM**, which you are requested to attend.

Douglas Hendry
Executive Director of Customer Services

BUSINESS

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**
- 3. MINUTES**
 - (a) Helensburgh and Lomond Area Committee Meeting 21 March 2019 (Pages 5 - 10)
 - (b) Special Helensburgh and Lomond Area Committee Meeting 24 April 2019 (Pages 11 - 16)
- 4. PUBLIC QUESTION TIME**
- 5. POLICE SCOTLAND UPDATE** (Pages 17 - 18)
Report by Inspector Roddy McNeill – Police Scotland
- 6. AREA SCORECARD FQ1 2019-20** (Pages 19 - 32)
Report by Executive Director – Customer Services
- 7. ARGYLL AND BUTE HEALTH AND SOCIAL CARE PARTNERSHIP REPORTS**
 - (a) Locality Planning Group Option Appraisal October 2018 (Pages 33 - 40)

Report by Associate Director of Public Health, Argyll and Bute Health and Social Care Partnership.

(b) Engagement Framework and Public Involvement (Pages 41 - 44)

Report by Associate Director of Public Health, Argyll and Bute Health and Social Care Partnership.

8. PRIMARY SCHOOL REPORT 2018/19 - HELENSBURGH AND LOMOND (Pages 45 - 94)

Report by Executive Director of Customer Services

9. REQUEST FOR FINANCIAL ASSISTANCE HELENSBURGH AND DISTRICT TWINNING ASSOCIATION (Pages 95 - 100)

Report by Executive Director of Customer Services

* **10. HELENSBURGH PIER** (Pages 101 - 116)

Report by Executive Director of Development and Infrastructure Services

11. DEFENSE MUNITIONS GLEN DOUGLAS - PROPOSED TRO (Pages 117 - 126)

Report by Executive Director of Development and Infrastructure

12. FOOTWAY ADOPTION IN HELENSBURGH

Report by Executive Director of Development and Infrastructure Services (to follow)

13. HELENSBURGH, CARDROSS AND DUMBARTON CYCLEWAY UPDATE

Report by Executive Director of Development and Infrastructure Services (to follow)

REPORTS FOR NOTING

14. HELENSBURGH WATERFRONT PROJECT (Pages 127 - 132)

Report by Executive Director of Development and Infrastructure Services

15. HELENSBURGH AND LOMOND AREA COMMITTEE WORKPLAN (Pages 133 - 134)

Items marked with an “asterisk” are items, on the basis of information available at the time this Agenda is published, on which the Committee may not have delegated powers to act, and which may therefore require to be referred to the Council or another Committee, and that referral may depend on the decision reached at the meeting.

Helensburgh & Lomond Area Committee

Councillor Lorna Douglas

Councillor Graham Hardie

Councillor Barbara Morgan (Vice-Chair)

Councillor Aileen Morton

Councillor Gary Mulvaney

Councillor Richard Trail

Councillor George Freeman

Councillor David Kinniburgh

Councillor Ellen Morton (Chair)

Councillor Iain Paterson

Contact: Adele Price-Williams - 01546 604480

**MINUTES of MEETING of HELENSBURGH & LOMOND AREA COMMITTEE held in the
HELENSBURGH AND LOMOND CIVIC CENTRE
on THURSDAY, 21 MARCH 2019**

Present: Councillor Ellen Morton (Chair)

Councillor Lorna Douglas	Councillor Aileen Morton
Councillor George Freeman	Councillor Gary Mulvaney
Councillor Graham Archibald Hardie	Councillor Iain Paterson
Councillor David Kinniburgh	Councillor Richard Trail
Councillor Barbara Morgan	

Attending: Inspector Roderick MacNeill, Police Scotland
Mark Calder, Project Manager – Transformation
Shona Barton, Area Committee Manager

1. APOLOGIES FOR ABSENCE

There were no apologies for absence intimated.

2. DECLARATIONS OF INTEREST

There were no declarations of interest intimated.

3. MINUTES

The minute of the Helensburgh and Lomond Area Committee held on 20 December 2018 was approved as a correct record.

4. PUBLIC QUESTION TIME

Questions submitted by email by Peter Brown, Vice Convener, Helensburgh Community Council:

I submitted the following as a written question to the Area Committee on 20th December 2018:

“I would be grateful if the committee could clarify the content of Phase 2.

The Position Statement says that Phase 2 “includes the retail development, skate park, play park and landscaping”. It would be perfectly understandable if the “blank area” in the development plan was Phase 2, but the landscaping for which the committee are being asked to increase the budget is not in the “blank area”. The West Clyde Street landscaping is clearly detailed in the plans which are to be considered at the PPSL committee on 19th December. This means that either:

- The plans that are in front of the PPSL committee include items from both Phase 1 and Phase 2, and so the budget that the Area Committee have previously agreed does not cover all of the plans. In that case, I would ask for clarification of what the budget previously agreed covers? Or;

- The plans that are in front of the PPSL committee cover just Phase 1, in which case the Area Committee should not be asked to increase the budget that was previously agreed.”

The minutes on 20th December recorded the answer from John Gordon as follows:

"As it clearly states at section 5.6.1 of the Report to be considered at Item 13 of today's Agenda, it was originally envisaged that the landscaping of the area to the North of the site, along the West Clyde Street frontage, would be part of Phase 2, and therefore no budget allowance for it had been made."

The Report attached to the Agenda for the Area Committee on 20th December was indeed clear, but what I wanted to understand is whether the Area Committee had been informed prior to the December 2018 meeting agenda about this gap in the project budget?

Specifically, can the Area Committee provide the document that pre-dates December 2018 in which they were informed as to which components would be delivered in Phase 1 and which components in Phase 2?

Response from the Chair of the Area Committee:

The Area Committee Manager will seek a response from the CHORD Programme Manager and reply directly to Mr Brown with copy sent to Members of the Helensburgh and Lomond Area Committee.

5. POLICE SCOTLAND UPDATE

The Chair welcomed Inspector Roddy McNeill to the meeting and introductions were made.

The Inspector spoke to his report and provided a further update in relation to; re-deployable CCTV being moved from Roseneath back to James Street and that Police Scotland are looking at relocating other cameras going forward; a traffic survey will be conducted in the near future at the 30mph section of dual carriageway on Cardross Road; and the Ironworks project will be going ahead this year depending on what funding can be secured from the National Park for extra patrols.

Decision

The Helensburgh and Lomond Area Committee;

1. thanked Inspector Roddy MacNeill for his attendance;
2. agreed that the Police Scotland Update will be a standing item on the agenda; and
3. agreed that Inspector Roddy MacNeill will bring the traffic speed survey results for Cardross Road back to a future Helensburgh and Lomond Area Committee for discussion.

(Reference: Report by Inspector Roddy McNeill – Police Scotland, dated 21 March 2019, submitted)

6. AREA SCORECARD FQ3 2018-19

The Committee considered the Area Scorecard report for financial quarter 3 of 2018-2019 which illustrated the agreed performance measures.

The Committee was further updated by the Transformation Project Manager for Roads and Amenity Services on the street lighting statistics who explained that the Council's performance management information presented in the area scorecard simply provided a snapshot in time of statistics taken from other systems and was entirely reliant on that baseline data being up to date and accurate. However there had been a delay in updating jobs in the asset management system due to sickness absence in the small lighting team and this was reflected in the figures which were contained in the report.

Decision

The Helensburgh and Lomond Area Committee;

1. noted the performance presented on the Scorecard and supporting commentary;
2. noted that upon receipt of the quarterly performance report the Area Committee Members could contact either the Performance Improvement Officer or the responsible named officer with any queries; and
3. noted that work is ongoing and to respond to the Performance Improvement Officer with requests or comments regarding the layout and format of the report and scorecard.

(Reference: Report by Executive Director of Customer Services dated 21 March 2019, submitted)

7. FESTIVE LIGHTING UPDATE

The Committee gave consideration to a report that updated Members on the delivery of festive lighting across Argyll and Bute in 2018, as well as the community handover arrangements now that the Council is ceasing to provide this non-statutory service. Discussion focused on the agreement on the disbursement of the remaining festive funding as delegated to the Helensburgh and Lomond Area Committee.

Decision

The Helensburgh and Lomond Area Committee;

1. noted the contents of the report; and
2. agreed the funding split as per the scoring matrix at 4.2.3 and the table at 4.2.4 of the report.

(Reference: Report by Executive Director of Development and Infrastructure Services dated 11 February 2019, submitted)

8. HELENSBURGH AND LOMOND AREA COMMITTEE - DATES OF MEETINGS 2019/2020

A report outlining the scheduled meetings for the Helensburgh and Lomond Area Committee from August 2019 to June 2020 was considered by Members.

Decision

The Helensburgh and Lomond Area Committee endorsed the agreed cycle of Area Committee meetings as detailed in the appendix to the report.

(Reference: Report by Executive Director of Customer Services dated 11 February 2019, submitted)

9. PROPERTY UPDATE

A report which updated Members on the development and sale of properties in the Helensburgh and Lomond Area was before the Committee for information.

Decision

The Helensburgh and Lomond Area Committee noted the position as outlined in the report in respect of the various properties.

(Reference: Report by Executive Director of Customer Services dated 28 February 2019, submitted)

10. HELENSBURGH WATERFRONT DEVELOPMENT PROJECT - POSITION STATEMENT

A report was before the Committee for information which provided a progress update on the delivery of the Helensburgh Waterfront Development Project and included information on Planning Permission; Marine Licence; RIBA Stage 4 – Technical Design; Procurement of the Main Contract; Development of the Full Business Case; Programme for delivering the project; and the updated Financial Position.

Decision

The Helensburgh and Lomond Area Committee noted the progress update for the Helensburgh Waterfront Development.

(Reference: Report by Executive Director of Customer Services dated 6 March 2019, submitted)

11. HELENSBURGH, CARDROSS AND DUMBARTON CYCLEWAY UPDATE

A report on the progress made since the Helensburgh and Lomond Area Committee on 20 December 2018 in relation to the delivery of Argyll and Bute Council's long-standing commitment to the provision of a dedicated, high quality walking and cycle route linking Helensburgh, Cardross and Dumbarton was before the Committee for information.

Decision

The Helensburgh and Lomond Area Committee;

1. noted the appointment of a design contractor to progress the route identification and design development of the phase of the route from Ferry Road, Cardross to Dumbarton;
2. noted the intention to hold a public consultation event to support identification of the preferred route from Ferry Road, Cardross to Dumbarton; and
3. noted the continued commitment to construct the approx. 285m section of the route along Geilston Park [unadopted road] and through the Cardross Playing Fields and Cardross Park, now planned for 2019/20.

(Reference: Report by Executive Director of Development and Infrastructure Services dated 21 March 2019, submitted)

12. HELENSBURGH AND LOMOND AREA COMMITTEE WORKPLAN

The Helensburgh and Lomond Committee Workplan as at March 2019 was before the Committee for noting.

Decision

The Helensburgh and Lomond Area Committee noted the Helensburgh and Lomond Workplan.

(Reference: Helensburgh and Lomond Workplan dated 21 March 2019, submitted)

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**MINUTES of MEETING of HELENSBURGH & LOMOND AREA COMMITTEE held in the
HELENSBURGH & LOMOND CIVIC CENTRE
on WEDNESDAY, 24 APRIL 2019**

Present: Councillor Ellen Morton (Chair)

Councillor Lorna Douglas	Councillor Aileen Morton
Councillor George Freeman	Councillor Gary Mulvaney
Councillor David Kinniburgh	Councillor Iain Paterson
Councillor Barbara Morgan	Councillor Richard Trail

Attending: Shona Barton – Area Committee Manager
Kirsty Moyes - Community Development Officer
Lorna Pearce - Senior Development Officer

1. APOLOGIES FOR ABSENCE

Apologies for absence were intimated on behalf of Councillor Graham Archibald Hardie.

2. DECLARATIONS OF INTEREST

Councillor Barbara Morgan declared a non-financial interest at item 3. Supporting Communities fund 2019/20 (Application reference number 11 - Garelochhead Station Trust) as a director of the organisation.

Councillor Iain Paterson declared a non-financial interest at item 3. Supporting Communities fund 2019/20 (Application reference number 2 - Arrochar and Tarbert Community Development Trust) as his wife submitted the funding application.

3. SUPPORTING COMMUNITIES FUND 2019/20

The Committee gave consideration to a report recommending the distribution of the Supporting Communities Fund (SCF) Grants for 2019/2020 for the Helensburgh and Lomond area.

Application No. 2 – Arrochar and Tarbet Community Development Trust

Councillor Paterson having declared a non-financial interest in relation to the Arrochar and Tarbet Community Development Trust application left the meeting and took no part in the discussion of this application.

The Helensburgh and Lomond Area Committee agreed to award the grant of £2000.

Councillor Paterson returned to the room

Application No. 11 – Garelochhead Station Trust

Councillor Morgan having declared a non-financial interest in relation to the Garelochhead Station Trust application left the meeting and took no part in the discussion of this application.

The Helensburgh and Lomond Area Committee agreed to award the grant of £2,245.

Councillor Morgan returned to the room.

The Committee agreed to take each remaining application in turn as they were presented in the report.

Application No. 1 - ACT - Argyll & the Isles Coast & Countryside Trust.

Motion

To agree the Officers recommendation of £2,500.

- Moved by the Councillor Ellen Morton, seconded by Councillor Kinniburgh.

Amendment

To make no award.

- Moved by Councillor Freeman, seconded by Councillor Douglas.

On a show of hands vote the motion was carried 5 votes to 4 and the Helensburgh and Lomond Area Committee resolved accordingly.

Application No. 3 Civil Rights First

Motion

To agree the Officers recommendation of £2,055.

- Moved by Councillor Ellen Morton, seconded by Councillor Aileen Morton

Amendment

To make no award.

- Moved by Councillor Mulvaney, seconded by Councillor Trail.

On a show of hands vote the amendment was carried 6 votes to 3 and the Helensburgh and Lomond Area Committee resolved accordingly.

Application No.4 - Cove & Kilcreggan Community Council

The Helensburgh and Lomond Area Committee agreed to award £1,150 as per the Officers recommendation.

Application No.5 - Cove & Kilcreggan Lunch Club

Motion

To agree the Officers recommendation of no award.

- Moved by Councillor Ellen Morton, seconded by Councillor Kinniburgh

Amendment

To award £1000

- Moved by Councillor Freeman, seconded by Councillor Paterson

Councillor Mulvaney advised of his intention to propose a further amendment. Following discussion, Councillor Freeman withdrew his amendment with the agreement of his seconder

Amendment

To award the sum of £1554.70

- Moved by Councillor Mulvaney, seconded by Councillor Freeman.

On a show of hands vote the amendment was carried by 6 votes to 3 and the Helensburgh and Lomond Area Committee resolved accordingly.

Application No.6 - Cove and Kilcreggan Youth Café

Motion

To move the remaining grants as per the Officer recommendations with the exception of granting £500 to application no.10 - Garelochhead Senior Citizens

- Moved by Councillor Mulvaney, seconded by Councillor Aileen Morton

At 15:15 the Chair ruled and the Committee agreed on an adjournment of 10 minutes to allow Members to discuss a possible amendment.

The Committee reconvened at 15:25 with all those present as per the sederunt.

Amendment

To move the remaining grants as per the Officer recommendations with the exception of the following;

- award £500 to application no.10 - Garelochhead Senior Citizens;
- no award to application no. 14 - Helensburgh Savoy;
- award £100 to application no. No.6 - Cove and Kilcreggan Youth Café; and
- award £1500 to application no. 15 - Helensburgh Seafront Development Project.

- Moved by Councillor Freeman, seconded by Councillor Paterson.

On a show of hands vote the motion was carried 5 votes to 4 and the Helensburgh and Lomond Area Committee resolved accordingly.

Decision

The Helensburgh and Lomond Area Committee;

1. agreed to award funding from the Supporting Communities Fund as follows:

Ref No	Organisation	Grant 18/19	Total Project Cost	Amount Requested	Award 2019
1	ACT - Argyll & the Isles Coast & Countryside Trust	n/a	£2,912.53	£2,500	£2,500
2	Arrochar and Tarbet Community Development Trust	£3,703	£2,000	£2,000	£2,000
3	Civil Rights First	n/a	£2054.70	£2,054.70	No award
4	Cove & Kilcreggan Community Council	n/a	£1,150	£1,150	£1,150
5	Cove & Kilcreggan Lunch Club	£1,150	3,557.34	£1,571.55	£1554.70
6	Cove and Kilcreggan Youth Café	£2,500	£5,500	£2,000	No award
7	Cove Burgh Hall *	n/a	£2,200	£1,800	£1,800
8	Enable Scotland	£2,210	£2,468	£2,468	£2,468
9	Gareloch Riding for the Disabled Association	£2,092	£2316.20	£2,316.20	£2,316
10	Garelochhead Senior Citizens	n/a	£800	£500	£500
11	Garelochhead Station Trust	n/a	£41,314	£2,245	£2,245
12	Grey Matters	n/a	£3,740	£2,490	£1,018.50
13	Helensburgh & Lomond Foodbank	£2,000	£2,354	£2,354	£1,018.50
14	Helensburgh Savoy *	n/a	£16,100	£2,500	£2,500
15	Helensburgh Seafront Development Project	n/a	£20-30k	£2,500	No award
16	Loch Long Jetty Association	£2,025	£1,901.14	£1,900	£1,900
17	Project Trust *	n/a	£5,328.80	£248	£248
18	Rosneath Peninsula Highland Gathering *	£2,500	£14,250	£2,500	£2,500
19	Route 81 Youth Project	£2,500	£4,887.34	£2,477.34	£2,477
20	Welcome In	n/a	£2,125	£2,125	£2,125
		Total Available			£30,321
<i>*Events and Festivals</i>		Total Awarded			£30,320.70

2. agreed that grants will only be awarded funding on receipt of the correct paperwork and an End of Project monitoring form (if a grant was awarded the previous year)

(Reference: Report by Chief Executive, dated 9 April 2019, submitted.)

4. HELENSBURGH MAKING PLACES

The Committee gave consideration to a report presenting the final draft of the Helensburgh Making Places report before it is shared with the wider community.

Decision

The Helensburgh and Lomond Area Committee endorsed the vision statements, themes and 3 areas of opportunity within the Helensburgh Making Places Report as highlighted in paragraphs 5.4 – 5.7 of the report.

(Reference: Report by Executive Director of Development and Infrastructure Services, dated 3 April 2019, submitted)

5. CONSULTATION - HELENSBURGH TOWN CENTRE CONSERVATION AREA PROPOSAL

The Committee gave consideration to a report requesting endorsement from Members for a consultation exercise that seeks to ask local people whether they would support the idea of a Helensburgh Town Centre Conservation Area and whether they would make any amendments to the initial proposed boundary.

Decision

The Helensburgh and Lomond Area Committee agreed to:

1. endorse a six-week consultation period on the potential for a Helensburgh Town Centre Conservation Area designation; and
2. note that consideration of the Helensburgh Town Centre application for Conservation Area Regeneration Scheme (CARS) funding has been deferred until early 2020 and relies upon a town centre conservation area having been designated.

(Reference: Report by Executive Director of Development and Infrastructure Services, dated 29 March 2019, submitted)

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Joint initiative ongoing with MDP to highlight the offences surrounding the use of drones over the no-fly zones, Faslane and Couplort areas, we will get round all Community Councils.

Operation Ironworks is up and running, that being the policing of The National Park which partially sits in A&B. I have had 10 officers trained with the NP to carry out patrols on the loch to protect and police the loch and islands during the summer.

I have had a walk round Hermitage Park with 'the Friends of Hermitage Park' identified some issues and I am currently trying to facilitate some diversionary tactics.

Our Police Service Youth Volunteers (PSYV) had their passing out parade on 29 May, 23 successfully completed the 12 week training and will be utilised as we move on. They are out at the Helensburgh Highland Games tomorrow and we are busy thereafter.

I have arranged for every officer at Helensburgh to be trained in the use of our new Automatic Number Plate Recognition equipment. Another tool in the box.

For our more rural areas, I have officers attending a sheep worrying exercise on how to deal with the situation when sheep or other livestock are attacked. I have three large banners re the control of dogs in my office to be put up at appropriate locations.

Roddy

Inspector Roddy MacNeill
Police Scotland
Response Policing
Helensburgh Police Office

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ARGYLL AND BUTE COUNCIL
**HELENSBURGH AND
LOMOND AREA COMMITTEE**
CUSTOMER SERVICES
20 JUNE 2019

AREA SCORECARD FQ4 2018-19

1 Background

- 1.1 This paper presents the Area Report and Scorecard for Financial Quarter 4 2018/19 (January-March 2019) and illustrates the agreed performance measures.
- 1.2 A summary of all the measures is now included at the start of the report. The summary provides an overview of the number of measures and how many are Red, Amber, Green or No Target.
- 1.3 A request from the previous Area Committee meeting is that *all future reports on car parking figures are broken down by individual car parks rather than a cumulative figure.*

This measure is presented as a cumulative total and in a consistent format for the Council and all 4 administrative areas. It is proposed to continue to present this measure in this consistent format.

However, the data is available for each individual car park as requested. This is kept locally by the Service. Additional measures to accommodate this can and will be built in Pyramid. This will present the information by car park which in turn will combine to present a cumulative total for the Council and all 4 areas.

Due to current commitments there is no capacity to do the necessary work but it will be done as soon as possible. It is proposed that as an interim arrangement the individual car park income is presented in the covering report as follows:

Car Park	Q1	Q2	Q3	Q4	TOTAL
Arrochar	2,051	3,792	7,283	7,048	20,174
Luss	45,008	50,907	20,324	12,268	128,507
H'Burgh Pier	8,964	8,775	5,553	8,234	31,526
Sinclair Street	895	1,289	1,206	2,001	5,391
TOTAL	56,918	64,763	34,366	29,551	185,598

It should be noted that there is no income for Maitland Street. This is a small car park where the income is collected on an irregular basis. Going forward this will now be collected on a regular quarterly basis.

In the report there are no 'trend' arrows for the car park income as it is a cumulative total.(Appendix 2).

- 1.4 To improve the response to performance queries, it is requested that either Sonya Thomas or the Responsible Named Officer are contacted once the Quarterly Performance Report is received with any queries. This should enable some queries being resolved or clarified prior to the Area Committee meeting, and therefore being carried forward as Actions at a subsequent meeting.
- 1.5 A short key to symbols / layout is attached. (Appendix 1).

2 Recommendations

- 2.1 It is recommended that the Area Committee notes the performance presented on the Scorecard and supporting commentary.
- 2.2 It is recommended that the Area Committee agrees to the temporary solution for the presenting of the car park income until capacity allows the measures to be built within Pyramid.
- 2.3 It is recommended that upon receipt of the Quarterly Performance Report the Area Committee contact either Sonya Thomas or the Responsible Named Officer with any queries.
- 2.4 The Area Committee are asked to note that work is ongoing and to respond to Sonya Thomas with requests or comments regarding the layout and format of the Report and Scorecard.

Douglas Hendry
Executive Director, Customer Services

Jane Fowler
Head of Improvement & HR

For further information, please contact:
Sonya Thomas
Performance and Improvement Officer
Improvement and HR
01546 604454

Appendix 1: Key to symbols
Appendix 2: Word Report in pdf format

PERFORMANCE REPORTS – KEYS TO SYMBOLS

WORD REPORT

STATUS SYMBOL

- This is colour coded and indicates if the performance is good – Green; or off track – Red

TREND ARROW

- This indicates the trend of the performance between the last two periods

NAME IN BRACKETS (StreetScene)

- This indicates not only where in Pyramid you can find the data but also what team in the council deals with this element of performance

GREY SUCCESS MEASURE

- This indicates that the performance measure is a council-wide one

WHITE SUCCESS MEASURE

- This indicates that the performance measure is a local area one

ON GRAPHS IN PYRAMID

GREEN

- Performance is positively within desired parameters / meeting target / positively exceeding target

RED

- Performance is negatively out-with desired parameters / not meeting target / negatively exceeding target

KEY

- There is a key / explanation to each graph indicating Target / Actual / Benchmark alongside each graph

THE SCORECARD

- This is a plain summary of the success measures
- It mirrors the word report – BUT without commentary / names / teams
- It is simply a picture

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HELENSBURGH & LOMOND FQ4 OVERALL PERFORMANCE SUMMARY

The tables below present a summary of all of the success measures included in the Scorecard. They show the performance against targets, and the trend against the previous quarters performance. Measures with No Trend Data are the cumulative Car Parking Income measures.

	FQ3 18/19	FQ4 18/19	
SUMMARY OF PERFORMANCE AGAINST TARGETS	12	11	GREEN
	9	10	RED
	9	9	NO TARGET
	30	30	TOTAL No. OF MEASURES

TREND	●	●	NO TARGET
↑	3	2	7
⇒	3	0	0
↓	5	6	2
NO TREND	0	2	0

H&L Area Scorecard FQ4 2018-19

Performance element	Status	Trend	Target FQ3 18/19	Actual FQ3 18/19	Target FQ4 18/19	Actual FQ4 18/19	Owner	Comments
Corporate Outcome No 1 - People live active, healthier and independent lives								
Number of affordable social sector new builds - H&L (Housing Services)	●	↓	26	26	16	16	Allan Brandie	FQ4 2018/19 - H&L ACHA handed over 16 units at Castlewood (formerly Jutland) Court, Helensburgh - 16 remain to be completed in 2019/20. FQ3 2018/19 - H&L Dunbritton completed 26 units at Succoth during quarter 3.
CC26_01-Number of new affordable homes completed per annum. (Housing Services)	●	↓	62	62	45	45	Allan Brandie	FQ4 2018/19 - A&B 45 units in total - bringing annual completions to 107. ACHA handed over 16 units at Castlewood (formerly Jutland) Court, Helensburgh - 16 remain to be completed in 2019/20. They also completed a special needs unit (for a Gypsy/Traveller family) in North Connel. Fyne Homes completed 16 units (including 1 bespoke special needs unit) at Queen's (formerly Spence) Court site in Dunoon. And 4 units were delivered by end March 2019 at Minard (phase 2). Link completed 8 units at Albany Street, Oban. FQ3 2018/19 - A&B ACHA completed 20 units at Bowmore (phase 3) on Islay in November; Fyne Homes completed 16 units at Lochgilphead (phase 4); Dunbritton completed 26 units at Succoth. With a further 41 units potentially due for completion in Q4, this would get very close to the annual LHS target.

H&L Area Scorecard FQ4 2018-19

Performance element	Status	Trend	Target FQ3 18/19	Actual FQ3 18/19	Target FQ4 18/19	Actual FQ4 18/19	Owner	Comments
Corporate Outcome No.2 - People live in safer and stronger communities								
Car Parking income to date - H&L (Streetscene H&L) ANNUAL CUMULATIVE TOTAL	●		£169,491	£156,047	£202,436	£185,598	Stuart Watson	<p>FQ4 2018/19 - H&L The income for FQ4 was £185,598 which is a shortfall of £16,838 against the target of £202,436. This is due in part due to a delay in progressing traffic regulation order for Duck Bay, on and off street parking. However other impacts through year may have arisen from poor weather or other events.</p> <p>FQ3 2018/19 - H&L The income for FQ3 was £156,047 which is a shortfall of £13,444 against the target of £169,491. The shortfall may be, in part, due to a delay in income arising from the new "pay by phone" system, however, it should be noted that the shortfall may result in not achieving the forecast income for the financial year.</p>
Car Parking income to date - A&B (StreetScene) ANNUAL CUMULATIVE TOTAL	●		£834,808	£800,441	£997,076	£950,084	Stuart Watson	<p>FQ4 2018/19 - A&B The income for FQ4 was £950,084 which represents a shortfall of £46,992 against the target income of £997,076. This is due in part due to a delay in progressing traffic regulation order for Duck Bay, on and off street parking. However other impacts through year may have arisen from poor weather or other events.</p> <p>FQ3 2018/19 - A&B The income for FQ3 was £800,441 which represents a shortfall of £34,367 against the target income of £834,808. The shortfall may be, in part, due to a delay in income arising from the new "pay by phone" system, however, it should be noted that a shortfall of £35k is being predicted the financial year. The breakdown of the shortfall are -£20,000 for DPE and -£15,000 for parking receipts. The DPE shortfall may be down to better driver behaviour generating less PCNs as they begin to follow the Councils parking rules. The shortfall in parking receipts is more difficult to explain, it may be due to poor weather, lack of events or other unknowns.</p>
Total number of Penalty Charge Notice Figures - H&L		↑	No Target	648	No Target	801	Keith Tennant	<p>FQ4 2018/19 - H&L H&L one warden was absent for around half of the time period. Line painting required on resurfaced areas. Within RPZ, John Street is still awaiting bay markings and removal of yellow lines to allow enforcement.</p> <p>FQ3 2018/19 - H&L Winter festival – free parking in car parks 1&2/12/2019. Line painting required, especially on resurfaced areas e.g. East Princes Street. Within RPZ, John Street is still awaiting bay markings and removal of yellow lines to allow enforcement</p>
Total number of Penalty Charge Notice Figures - A&B		↑	No Target	1,246	No Target	1,479	Keith Tennant	<p>FQ4 2018/19 - A&B Commentary provided at area level.</p> <p>FQ3 2018/19 - A&B Commentary provided at Area level</p>

H&L Area Scorecard FQ4 2018-19

Performance element	Status	Trend	Target FQ3 18/19	Actual FQ3 18/19	Target FQ4 18/19	Actual FQ4 18/19	Owner	Comments
Dog fouling - total number of complaints H&L (Streetscene H&L)		↑	No Target	19	No Target	33	Tom Murphy	<p>FQ4 2018/19 - H&L A total number of 33 complaints were received over the FQ4 period, the service is very much aware of the public perception on this issue and it would be hoped that we can see a reduction in the complaint numbers. It would also be hoped that local community forums would assist the Council in dealing with this.</p> <p>FQ3 2018/19 - H&L The service has received a total of 6 complaints over the FQ3 period, this has dropped significantly over the last 2 quarter. This is due to the area teams liaising with the local wardens who are then stepping up patrols in the problem areas.</p>
Dog fouling - total number of complaints A&B (StreetScene)		↑	No Target	56	No Target	78	Tom Murphy	<p>FQ4 2018-19 - A&B Complaints are still coming in regarding dog fouling, the Wardens are addressing them and also targeting problem areas that have been identified.</p> <p>FQ3 2018-19 - A&B The Council continue to work closely with Police Scotland and our communications team to provide advice to all parts of our community highlighting the dog fouling campaign.</p>
LEAMS - H&L (Cleanliness Monitoring Systems) MONTHLY DATA	●	↓	73	76	73	72	Tom Murphy	<p>FQ4 2018/19 LEAMS - H&L The area has achieved its target for this quarter, however there is room for improvement with weed control and cleaning of detritus in problem areas. The area team leader and supervisor will be scrutinising the recent reports to see if there are regular locations that are contributing to this.</p> <p>FQ3 2018/19 LEAMS - H&L The level of performance over the FQ3 period was of a good standard for this time of year, with October 74, November 79 and December 74. The October and December figures can be explained through a number of issues, including staff annual leave and high winds and inclement weather.</p>
LEAMS - Argyll and Bute monthly average (Cleanliness Monitoring Systems) MONTHLY DATA	●	↓	75	80	75	78	Tom Murphy	<p>FQ4 2018/19 LEAMS - A&B The level of performance remains at a good standard, the service uses the annual report from Keep Scotland Beautiful and monthly inspections to assess the data and make appropriate alterations to work schedules to ensure that the level of performance is maintained. The role of the amenity wardens have a key influence around littering and dog fouling to assist in maintaining the good level of performance.</p> <p>FQ3 2018/19 LEAMS - A&B The level of performance is at a very good standard, the service uses the annual report from Keep Scotland Beautiful and monthly inspections to assess the data and make appropriate alterations to work schedules to ensure that the level of performance is maintained. The role of the amenity wardens have a key influence around littering and dog fouling to assist in maintaining the good level of performance.</p>

H&L Area Scorecard FQ4 2018-19

Performance element	Status	Trend	Target FQ3 18/19	Actual FQ3 18/19	Target FQ4 18/19	Actual FQ4 18/19	Owner	Comments
Corporate Outcome No.3 - Children and young people have the best possible start								
No Area Committee Measures to report on for Corporate Outcome 3								
Corporate Outcome No.4 - Education, skills and training maximises opportunities for all								
% HMIE positive Primary School Evaluations - H&L (Authority Data)	●	⇒	0.0 %	0.0 %	0.0 %	0.0 %	Maggie Jeffrey	FQ4 2018/19 There were no Inspections finalised this quarter FQ3 2018/19 No HMIE school inspections were finalised in FQ3
% HMIE positive School Evaluations Primary incl Gaelic - A&B (Authority Data)	●	↑	75.0%	0.0%	75.0%	50.0%	Louise Connor	FQ4 2018/19 Barcaldine Primary School Inspection was finalised in Quarter 4 2018/19. FQ3 2018/19 Inveraray Primary School is the only Primary School whose Inspection was finalised in FQ3
% HMIE positive Secondary School Evaluations - H&L (Authority Data)	●	⇒	0.0%	0.0%	0.0%	0.0%	Maggie Jeffrey	FQ4 2018/19 There were no inspection during this quarter FQ3 2018/19 There were no HMIE Inspections carried out in Quarter 3.
HMIE positive Secondary School Evaluations - A&B (Authority Data)	●	⇒	0.0%	0.0%	0.0%	0.0%	Maggie Jeffrey	FQ4 2018/19 There were no Inspections finalised this quarter FQ3 2018/19 There were no HMIE Inspections during quarter 3
Percentage of pupils with positive destinations - A&B (Authority Data)	●	⇒	92.0 %	94.7%	92.0 %	94.7%	Martin Turnbull	FQ4 2018/19 School leaver destination statistics are no longer published but instead the focus is on the publication of the annual Participation Measure every August; reporting and providing more detailed analysis on a much wider group of young people (all 16-19 year olds). School Leaver Destination data for specific schools now requires to be collated from information available on Insight. Argyll and Bute's % of Pupils with Positive Destinations is 95% (1% above the National average and equal to our virtual comparator). Destinations - FE - 40.6% Employment - 31.7 Training - 1.9% Unemployed - 3% Volunteering - 0.7% FQ3 2018/19 No update within this quarter, next update will be February 2019

H&L Area Scorecard FQ4 2018-19

Performance element	Status	Trend	Target FQ3 18/19	Actual FQ3 18/19	Target FQ4 18/19	Actual FQ4 18/19	Owner	Comments
Corporate Outcome No.5 - The economy is diverse and thriving								
Percentage of Pre-Application enquiries processed within 20 working days - H&L (Planning Applications)	●	↓	75.0 %	88.5%	75.0 %	75.0%	Peter Bain	FQ4 2018/19 - H&L Turnaround of pre-apps has been above the 75% target for four years now.
								FQ3 2018/19 - H&L Turnaround of pre-apps has been above the 75% target for four years now.
PR23_03-Percentage of Pre-application enquiries processed within 20 working days - A&B (Planning Applications)	●	↓	75.0 %	69.0%	75.0 %	56.7%	Peter Bain	FQ4 2018/19 - A&B The teams in Bute & Cowal, and Helensburgh & Lomond continue to meet all targets. Priority is given to statutory targets for processing planning applications, which has been achieved in Mid-Argyll, Kintyre & Islay at the expense of processing PREAPP's. * Diversion of resource in Oban, Lorn & The Isles team to prepare for a Judicial Review and deal with complex applications being taken to PPSL has lead to a further degradation in PREAPP performance. * * Please refer to ATL Comments specific to the Area PREAPP performance measures. Officer level performance reporting is being rolled out in FQ1 to assist Area Team Leaders in monitoring individual performance (currently only available at area level).
								FQ3 2018/19 - A&B Local targets have been met in 2 out of the 4 area teams, and a slight improvement on FQ2 has been observed. The resource issues in the MAKI team has necessitated prioritisation on processing statutory applications ahead of responding to pre-application enquiries. All statutory targets were achieved. A new Planning Officer has been recruited, and another colleague has returned from maternity so we expect to see further improvements in this area.
Householder Planning Apps: Ave no of Weeks to Determine - H&L (Planning Applications)	●	↑	8.0 Wks	7.5 Wks	8.0 Wks	7.1 Wks	Peter Bain	FQ4 2018/19 - H&L Turnaround of H&L householder applications has been at or below the 8 week target for six years now, demonstrating consistency.
								FQ3 2018/19 - H&L Turnaround of H&L householder applications has been at or below the 8 week target for six years now, demonstrating consistency.
Householder Planning Apps: Ave no of Weeks to Determine - ABC (Planning Applications)	●	↑	8.0 Wks	7.4 Wks	8.0 Wks	7.2 Wks	Peter Bain	FQ4 2018/19 - A&B Householders applying for planning permission in Argyll and Bute continue to receive good service. Performance has remained below the 8 week determination target for over five years now.
								FQ3 2018/19 - A&B Householders applying for planning permission in Argyll and Bute continue to receive good service. Performance has remained below the 8 week determination target for over five years now.

H&L Area Scorecard FQ4 2018-19

Performance element	Status	Trend	Target FQ3 18/19	Actual FQ3 18/19	Target FQ4 18/19	Actual FQ4 18/19	Owner	Comments
Corporate Outcome No.6 - We have infrastructure that supports sustainable growth								
Street lighting - percentage of faults repaired within 10 days - H&L (Street Lighting - Maintenance)	●	↑	75%	11%	75%	77%	Kevin McIntosh	<p>FQ4 2018/19 - H&L Target reached and bettered demonstrating a significant improvement on the FQ3 figure.</p> <p>FQ3 2018/19 - H&L Performance figures demonstrate a reduced performance from that which was achieved in FQ2 with recent sickness absence and annual leave hampering our ability to attend dark lamps in this particular locus. Our ability to utilise staff and an electrician from another area was limited due to Christmas light installations and some major faults affecting large number of street lights in a single locus/area. Cabling faults requiring dig ups and repairs meant that dark lamps could not be attended within desired timeframes. Recruitment exercise is being undertaken that will be the squad back to full strength and enable repair timescales to be better achieved.</p>
RA14_05-Percentage of street lighting repairs completed within 10 days (Street Lighting - Maintenance)	●	↑	75%	25%	75%	70%	Kevin McIntosh	<p>FQ4 2018/19 - A&B We have experienced some delays and reductions to our targets in the OLI and MAKI areas specifically, this has been a result of the RAS transformation process and sickness absence. We are in the process of filling outstanding vacancies which have been advertised on numerous occasions, once we are back to a full complement of staff, the emphasis will be a focus on reducing the overdue jobs. Works continue to catch up with the backlog in lighting repairs which experienced delays with staff assisting Christmas lights.</p> <p>FQ3 2018/19 - A&B Due to transformation, overdue jobs have increased slightly. Vacancies are being filled, therefore there will be a focus on reducing the overdue jobs.</p>
Shanks - Percentage of Waste Recycled, Composted & Recovered (Waste Management Performance)		↑	No Target	45.0%	No Target	50.2%	John Blake	<p>FQ4 2018/19 50.2% recycled, composted and recovered in Q4 (32.5% recycled/composted and 17.7% recovered).</p> <p>18/19 year figure is 49.6% recycled ,composted and recovered (31.8% recycled/composted and 17.8% recovered).</p> <p>FQ3 2018/19 45% recycled ,composted and recovered in Q3 (28.9% recycling/composting and 16.1% recovery).</p> <p>Year to date figure is 49.5% (31.6% recycling/composting and 17.9% recovery).</p>
Islands - Percentage of Waste Recycled, Composted & Recovered (Waste Management Performance)		↑	No Target	32.4%	No Target	48.3%	John Blake	<p>FQ4 2018/19 48.3% recycled, composted and recovered in Q4 .</p> <p>18/19 year figure is 38.7%.</p> <p>FQ3 2018/19 32.4% recycling ,composting and recovery in Q3.</p> <p>Year to date figure is 34.9%.</p>
H&L - % Waste Recycled, Composted & Recovered (Waste Management Performance)		↓	No Target	52.6%	No Target	50.9%	Alan Millar	<p>FQ4 2018/19 - H&L 50.9% recycled, composted and recovered in Q4 (42.8% recycled/composted and 8.1% recovered).</p> <p>18/19 year is 50.2% recycled ,composted and recovered (41.9% recycled/composted and 8.2% recovered).</p> <p>FQ3 2018/19 - H&L 52.6% recycling ,composting and recovery (44.8% recycling/composting plus 7.8% recovery).</p> <p>Year to date figure is 49.7% (41.4% recycling/composting plus 8.3% recovery).</p>
RA24_02 - A&B Wide - Percentage of waste recycled, composted and recovered. (Waste Management Performance)	●	↑	40.0 %	46.4%	40.0 %	50.2%	John Blake	<p>FQ4 2018/19 - A&B 50.2% recycled, composted and recovered in Q4 (32.5% recycled/composted and 17.7% recovered).</p> <p>18/19 year figure is 49.6% recycled ,composted and recovered (31.8% recycled/composted and 17.8% recovered).</p> <p>FQ3 2018/19 - A&B 46.4% recycling, composting and recovery in Q3 (34.3% recycling/composting and 12.1% recovery).</p> <p>Year to date figure is 48.3% recycling, composting and recovery (34.9% recycling/composting and 13.4% recovery)</p>

H&L Area Scorecard FQ4 2018-19

Performance element	Status	Trend	Target FQ3 18/19	Actual FQ3 18/19	Target FQ4 18/19	Actual FQ4 18/19	Owner	Comments
Total number of Complaints regarding Waste Collection - H&L (Streetscene H&L)		↑	No Target	4	No Target	7	Tom Murphy	FQ4 2018/19 - H&L Only 7 complaints were registered during the FQ4 period for the Helensburgh/Lomond area. This level of performance from our waste collection service is excellent considering the large number of properties both domestic and commercial and also the different wide range of services being delivered, from general waste collections, kerbside co-mingle collections, glass recycling and food waste kerbside collections
								FQ3 2018/19 - H&L During the FQ3 period a total number of 4 waste collection complaints were registered in relation to waste and recycling collections. This level has dropped dramatically from last quarter's figure of 14. This level of performance from our waste collection service is excellent, considering the large number of properties both domestic and commercial and also the wide range of services being delivered from general waste collections, kerbside co-mingle collections, glass recycling and food waste kerbside collections
Total number of Complaints regarding Waste Collection - A&B (StreetScene)		↓	No Target	15	No Target	13	Tom Murphy	FQ4 2018/19 - A&B The number of service complaints for the FQ4 period are very low, we continue to provide a good service to the public.
								FQ3 2018/19 - A&B The total number of service complaints are lower this period than last which is very good given the inclement weather and vehicle breakdowns that occurred. In general terms all collections were carried out although in some areas they may have been a couple of days late. Where collections were running late this information was posted on the Council's web page to inform the public.

H&L Area Scorecard FQ4 2018-19

Performance element	Status	Trend	Target FQ3 18/19	Actual FQ3 18/19	Target FQ4 18/19	Actual FQ4 18/19	Owner	Comments
Making It Happen								
H&L Teacher Absence (Education Attendance)	●	↓	1.50 Avg. days lost	1.34 Avg. days lost	1.50 Avg. days lost	1.98 Avg. days lost	Anne Paterson	<p>FQ4 2018/19 - H&L Whilst there has been a slight increase in the quarter, overall the absence rate for teachers has been positive and within the overall annual target.</p> <p>FQ3 2018/19 - H&L This quarter shows an improvement and remains within target continuing a positive trend in teacher attendance.</p>
A&B Teacher Absence (Education Attendance)	●	↓	1.50 Avg. days lost	1.48 Avg. days lost	1.50 Avg. days lost	2.15 Avg. days lost	Anne Paterson	<p>FQ4 2018/19 - H&L Whilst there has been a small increase in the quarter, overall the absence rate for teachers has been positive and within the overall annual target.</p> <p>FQ3 2018/19 - H&L Whilst there was an increase this quarter, this measure remains within target. FQ3 is the quarter in which we see seasonal absences due to colds and flus and this increases the figures.</p>
H&L LGE Only (HR1 - Sickness absence ABC)	●	↓	2.36 Avg. days lost	2.70 Avg. days lost	2.36 Avg. days lost	3.69 Avg. days lost	Jane Fowler	<p>FQ4 2018/19 - H&L This quarter has seen an increased level of absence to the last quarter and is still above the target. This is being experienced across all LGE employee groups and is the subject of strategic action by SMT. A wellbeing strategy is being developed, joint work on prevention is being explored with community planning partners and a spend to save business case is being investigated.</p> <p>FQ3 2018/19 - H&L Although this quarter's performance has not been within target, there has been a slight reduction in absence overall. This is positive, given that the trend in FQ3 is for increased absence related to seasonal infections.</p>
A&B LGE Staff Summary - Combined Office & Non Office (HR1 - Sickness absence ABC)	●	↓	2.36 Avg. days lost	3.60 Avg. days lost	2.36 Avg. days lost	3.76 Avg. days lost	Jane Fowler	<p>FQ4 2018/19 - A&B Again this quarter has seen a level of absence similar to the last quarter and above the target. This is being experienced across all LGE employee groups and is the subject of strategic action by SMT. A wellbeing strategy is being developed, joint work on prevention is being explored with community planning partners and a spend to save business case is being investigated.</p> <p>FQ3 2018/19 - A&B Although this quarter's performance has not been within target, there has been a very slight reduction in absence overall. This is positive, given that the trend in FQ3 is for increased absence related to seasonal infections. These impact more on services that are customer facing, such as social care or catering. The Council continues to deliver on the attendance management procedures, ensuring that managers have up to date information on staff absence, are prompted to complete return to work interviews and can support their staff in accessing Occupational Health or Employee Assistance Programme support. Overall in local government, there is an increase in absence year on year. Some councils perform better than others by employing a dedicated absence management HR team to support managers. Argyll and Bute is in the 4th quartile for LGE staff in the most recent benchmarking report. Overall we are seeing increasing numbers of long term, medical related absences, attributed in part to an aging workforce. Stress related absence remains relatively high, in common with other Councils and we have a range of support mechanisms, as outlined above, to manage this.</p>

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ARGYLL & BUTE COUNCIL**HELENSBURGH AND LOMOND AREA
COMMITTEE****Argyll & Bute Health and Social
Care Partnership****THURSDAY, 20TH JUNE 2019 at 9.30 AM**

Locality Planning Group Option Appraisal October 2018

1. SUMMARY

- 1.1 Argyll and Bute IJB agreed, in October 2018, that a four model Locality Planning Group arrangement (Oban, Lorn and the Islands, Mid Argyll, Kintyre and Islay, Cowal and Bute, Helensburgh and Lomond) should replace the previous nine Locality Planning Group structure within Argyll and Bute. The attached paper is provided for information purposes, describing the option appraisal process and the agreed new model.
- 1.2 Feedback is requested from this group in relation to the requirement for elected member representation (one member) on the Helensburgh and Lomond Locality Planning Group.

2. RECOMMENDATIONS

The group is asked to consider if an elected member is required on the Helensburgh and Lomond Locality Planning Group and, if so, identify who this member should be.

3. DETAIL

- 3.1 The Public Bodies (Joint Working) (Scotland) Act 2014 is the legislative framework which directs the integration of health and social care services in Scotland. It requires Health & Social Care Partnerships (HSCPs) to establish at least two localities within its area. The 'nine planning group model' has been operational within Argyll and Bute HSCP for around two years.
- 3.2 Locality planning group members were invited to attend a half day Option Appraisal Workshop in October 2018 to evaluate the current model against other models in order to influence an improved and sustainable model for the future.
- 3.3 The Option 2: 'four locality planning group model' overwhelmingly emerged as the preferred option for future locality planning

arrangements. This was formally agreed by the Argyll and Bute IJB in October 2018.

- 3.4 The nine locality model has now formally been dissolved and it is hoped the new model will be operational in June 2019.
- 3.5 The membership nomination process for the new groups is underway and is aligned to the prescribed requirements of Locality Planning Groups.
- 3.6 Elected members are not specifically listed as required members of the groups. However, they can be nominated if deemed appropriate.
- 3.7 The required membership as described by the Public Bodies (Joint Working) Act 2014 is available in Appendix 4.

4. CONCLUSION

- 4.1 The Option 2: 'four locality planning group model' was formally agreed by Argyll and Bute IJB in October 2018 as the model for future locality planning arrangements.
- 4.2 Feedback is requested from this group with regard to the requirement for elected member representation (one member) on the Helensburgh and Lomond Locality Planning Group and, if required, consider who this representative should be.

5. IMPLICATIONS

- 5.1 **Policy** None
- 5.2 **Financial** None
- 5.3 **Personnel** None
- 5.4 **Equalities Impact Assessment** None.
- 5.5 **Legal** None

For further information, please contact **Sandra Cairney, Associate Director of Public Health, Argyll and Bute Health and Social Care Partnership.**



A&B | Transforming
HSCP | Together

Argyll & Bute Health & Social Care Partnership

**Locality Planning Group
Option Appraisal**

OCTOBER 2018



1. Introduction

The Public Bodies (Joint Working) (Scotland) Act 2014 is the legislative framework which directs the integration of health and social care services in Scotland. It requires Health and Social & Care Partnerships (HSCPs) to establish at least two localities within its area.

A 'nine locality planning group model' has been operational within Argyll and Bute for around two years and is arranged into the following geographical groupings: Bute; Cowal; Helensburgh and Lomond; Islay and Jura; The Isles; Kintyre; Mid Argyll; Mull and Iona; and Oban and Lorn.

Locality planning group (LPG) members were invited to attend a half day Option Appraisal Workshop in October 2018 with a view to evaluating the current model against other models in order to influence an improved and sustainable model for the future.

2. Option Appraisal

Thirty-three individuals participated in the workshop [Appendix 2] and were divided into three groups. Participants were provided with background information pertaining to the legislative context for LPGs and the strategic planning constructs within Argyll and Bute HSCP benchmarked against other locality planning arrangements across Scotland [Appendix 3].

Participants were also presented with other local partnership planning arrangements such as the Council and Community Planning Partnership.

Participants were supported in facilitator led groups to evaluate three options using a SWOT analysis to systematically, identify the strengths, weaknesses, opportunities and threats as they related to each of the three models.



Option 1: Nine Locality Planning Group Model

The current LPG construct in Argyll and Bute

Option 2: Four Locality Planning Group Model

A model used within the Community Planning Partnership

Option 3: Thematic Locality Planning Group Model

A planning model used in other areas for a range of purposes

3. Conclusions

The Option 2: 'Four Locality Planning Group Model' overwhelmingly emerged as the preferred model for future locality planning arrangements [Appendix 1].

The optional appraisal clearly drew out participants' views that the current model of locality planning groups was not universally working and required urgent revision to achieve a more efficient and effective shared planning across Argyll & Bute.

Whilst all three options had some merit, there was consensus that Option 2 offers the best opportunity to plan at scale and align with partners' organisational level. Participants advised that success of this model hinges on the development of effective engagement mechanisms at a community level.

Appendix 1: SWOT Analysis – Option 2.

Strengths	<p>The primary strengths of this model was recognised as being its alignment to wider HSCP and partners planning structures, including A&B Council and the Community Planning Partnership. Participants felt implementing this model would allow planning to be undertaken on the scale as other partners. Furthermore, it was perceived to be representative, more equitable, reduce duplication and improve productivity.</p> <p>Ultimately participants described this model as potentially the most effective and efficient utilisation of resources. Improved communication was also cited as a clear strength of this model, more specifically the facilitation of shared learning across localities and the authority as a whole.</p> <p>Another strength is the ability to achieve robust linkage to the Strategic Planning Group and establishing wider engagement with local communities obtaining a wider perspective on issues. There was a clear aspiration from all participants that four LPG groups should be revitalised in accordance with the spirit of the original legislation.</p>
Weaknesses	<p>Option 2 demonstrated the least number of weaknesses of all the models. Participants however, cautioned that success of this model would rest on the ability of the model to sustain representation of the smaller areas and links to robust engagement mechanisms at a community level.</p>
Opportunities	<p>Participants felt there was an opportunity to re-establish a clear sense of purpose and clarity about the role, structure and membership. This model will enable smaller communities to be equally heard alongside larger populated areas rather than in isolation.</p> <p>There were strong perceptions that more effective, strengthening links with locality planning and community planning groups.</p> <p>The opportunity to create more supportive collective arrangements for service user and carer representatives in order that they have robust induction, clarity of their role in planning and share learning among the representatives.</p> <p>Inclusive engagement methods and structures could be developed constructing a 'basket' of engagement approaches with staff, partners, communities, service users and carers.</p>
Threats	<p>The remote and disparate geography of the HSCP area was identified as a threat to Option 2 in relation to attendance at meetings and efforts would be required to reduce this potential barrier. Information technology was cited as an opportunity to support and sustain active participation at meetings.</p> <p>Robust mechanisms would be vital if the needs of smaller and remote communities are to be visible in the construct of larger scale planning.</p>

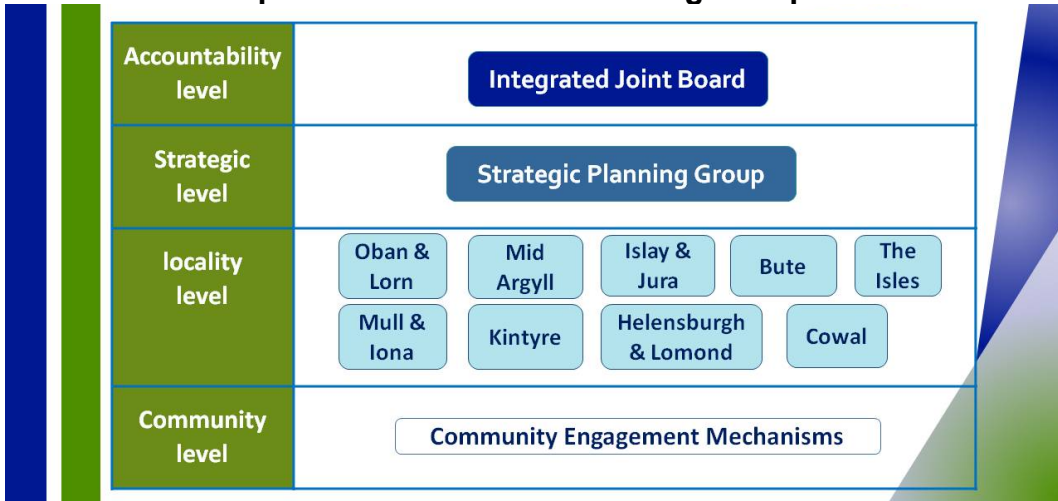
Appendix 2: Workshop Participants

Table 1: LPG Workshop - Group Membership		
Group 1	Group 2	Group 3
Duncan Martin , Community Representative - Oban, Lorn and Isles.	Nicola Gillespie , Local Area Manager Mental Health.	Alison Pugh Senior Occupational Therapist, MAKI.
Anne Horn , Councillor, Kintyre and Islands.	Susan Paterson , Community Representative, Kintyre.	Tina Watt , Local Area Manager,
Jason Woods , Care Home Manager, Kintyre Care Home.	Donald Watt , Locality Manager, MAKI.	PJ McGrann , Community Representative, Islay.
Wendy Dix , Senior Charge Nurse, Islay and Jura.	Jim Littlejohn , Local Area Manager, Helensburgh and Lomond.	Isobel Strong , Councillor, Bute.
Mark Lines , Local Area Manager Children and Families, A&BHSCP.	Kirsteen Murray , Chief Executive, Argyll and Bute Third Sector.	Jayne Lawrence-Winch , Local Area Manager, Cowal,
Heather Grier , Independent Co-chair A&B Integration Joint Board, (Cowal).	Alison Hardman , Health Improvement Lead	Robin Creelman Chair of A&B Integration Joint Board.
Kate Stephens , Public representative, Cowal.	Lesley McColl , Staff representative, NHS Highland.	Alison McCrossan Local Officer, Scottish Health Council.
Fiona Broderick , Staff representative, NHS Highland.	Jay Wilkinson , Public Involvement Officer, A&BHSCP.	Mary Anne Douglas Senior Charge Nurse, A&BHSCP.
		Morven Gemmell Locality Manager, Oban. Lorn and Isles.

Table 2: Speakers, Facilitators and others in attendance		
Sandra Cairney , Associate Director of Public Health, Argyll and Bute HSCP		
Facilitators: LPG Option 1 (9LPG)	Facilitators: LPG Option 2 (4 LPG)	Facilitators: LPG Option 3 (Thematic LPG)
Kristin Gillies Senior Planning Manager, A&BHSCP	Maggi Clark Health Improvement Lead	Alison McGrory Health Improvement Principal, A&BHSCP
Kirsten Robertson Planning Manager, A&BHSCP	Lauren McElroy Planning Manager, A&BHSCP	Fiona Sharples OD Lead, A&BHSCP
In attendance:		
Stephen Whiston , Director Planning and Performance, Argyll and Bute HSCP		

Appendix 3: LPG Options for LPG Model

LPG Option 1 – Nine Local Planning Group Model



LPG Option 2 - Four Local Planning Group Model



LPG Option 3 - Thematic Local Planning Group Model



Appendix 4: Required Membership

Locality Planning Group Membership - Required membership
Community members
Carers
HSCP practitioners (ensuring representation from both health and social care)
Third Sector
Independent Sector
Other relevant sectors (Elected members, GP's, Housing)

ARGYLL & BUTE COUNCIL**HELENSBURGH AND LOMOND AREA COMMITTEE****Argyll & Bute Health and
Social Care Partnership****THURSDAY 20TH JUNE 2019**

Engagement Framework and Public Involvement

1. SUMMARY

- 1.1 The report aims to summarise the development of the Engagement Framework and its approval by the IJB; the structures that have been developed to fit under this framework (i.e. the Health and Wellbeing Networks and Conversation Cafés); and how these interact within the Framework
- 1.2 The report summarises how the engagement structures were developed and the consultation it was based on.

2. RECOMMENDATIONS

The Area Committee is asked to note the contents of this paper and the attached leaflet outlining engagement pathways.

3. DETAIL

3.1. BACKGROUND

The duties of the HSCP regarding engagement include reaching out to the public and involving them in service design and implementation. To ensure we meet these responsibilities, it is important to standardise and record our engagement work. The Engagement Framework was developed to meet this need.

We also have a duty to ensure our public engagement is effective, which has led to a review of the public structures of engagement, and the development of a new structure.

3.2. METHODOLOGY

Engagement structures in the HSCP were reviewed from Aug-Nov 2018, through a mixture of academic research into the legal and statutory requirements and the work of other boards, discussions with chairs and managers involved in the existing set-up, and a public survey sent out to public engagement groups. The corresponding review of Health and Wellbeing Networks is currently underway.

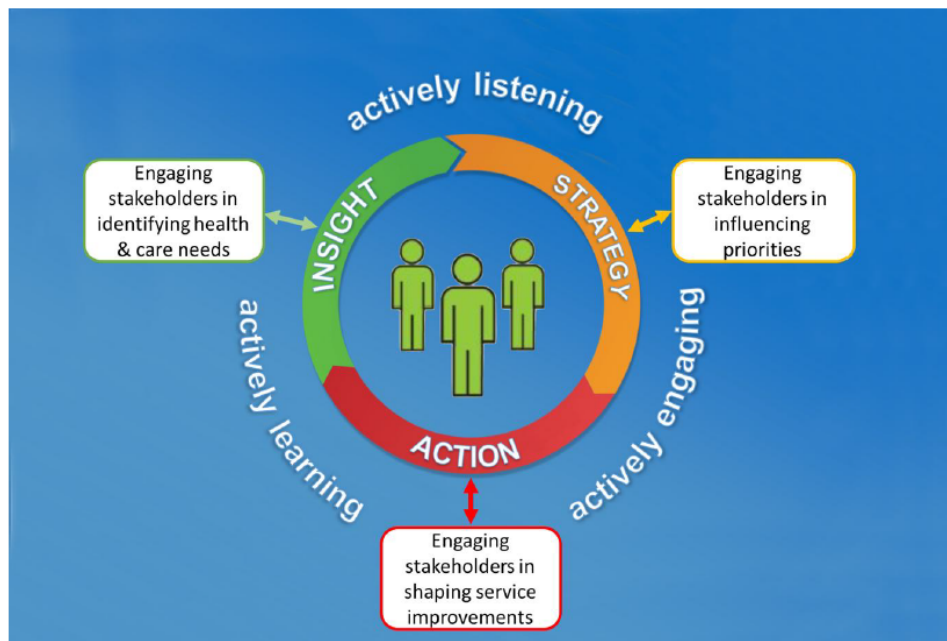
The Engagement Framework was developed to reflect statutory requirements and best practice in public engagement, and accepted by the Integration Joint Board in May 2018. It was brought in alongside the process of Strategic Plan consultation, which was used as an example of the principles laid out in the Framework.

4. CONCLUSIONS

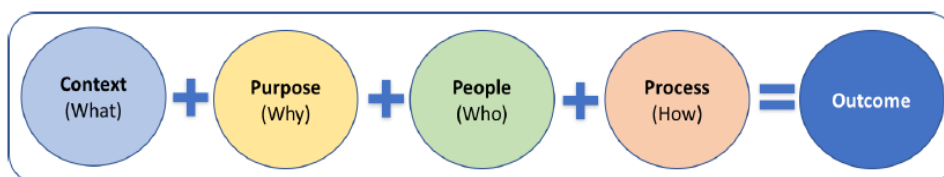
The Engagement Framework includes the following key points:

- Engagement takes place on five levels: Inform, Consult, Involve, Collaborate, Empower. Engagement work should reflect this model.
- It is crucial for engagement work to be planned, recorded, and reflected upon; feedback on the engagement itself is a vital part of the process.

- HSCP engagement will be: meaningful, structured, fair and equitable, user-friendly, and responsive.



The main structures in place for public engagement (Inform, Consult, Involve) are the Health and Wellbeing Networks, which discuss health services and support, and the Conversation Cafés, which will replace the Health and Care Forum starting in June-July 2019.



Conversation Cafés:

- Are open to the public and do not have a fixed membership registry.
- Will focus on one topic per meeting, with a dedicated speaker from a relevant service.
- Will be held quarterly in eight localities – in MAKI, these localities will be Mid-Argyll, Kintyre, and Islay & Jura.
- Will be informal and not have statutory power, but will allow a space for open discussion between service users and service providers.

Health and Wellbeing Networks:

- Are active in eight localities.
- Bring together service users, HSCP public health staff, and third sector workers to discuss ways to improve healthy living in Argyll & Bute.
- Have the capacity to plan work and distribute grant funding, but are not formal decision-making bodies.
- Will be reviewed over the next few months to assess their success and whether any changes are needed

5. IMPLICATIONS

5.1	Policy	None
5.2	Financial	None
5.3	Personnel	None
5.4	Equalities Impact Assessment	None.
5.5	Legal	None

For further information, please contact Jay Wilkinson, jay.wilkinson@nhs.net

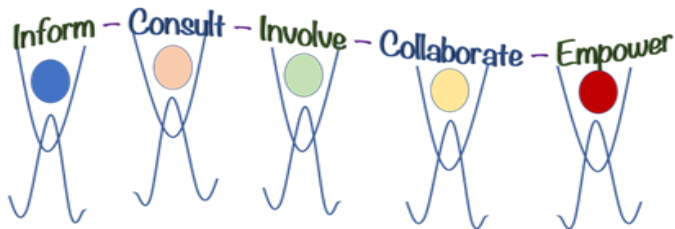
HOW TO REACH US

Email:

high-uhb.AB-Public_Engagement@nhs.net

Freepost:

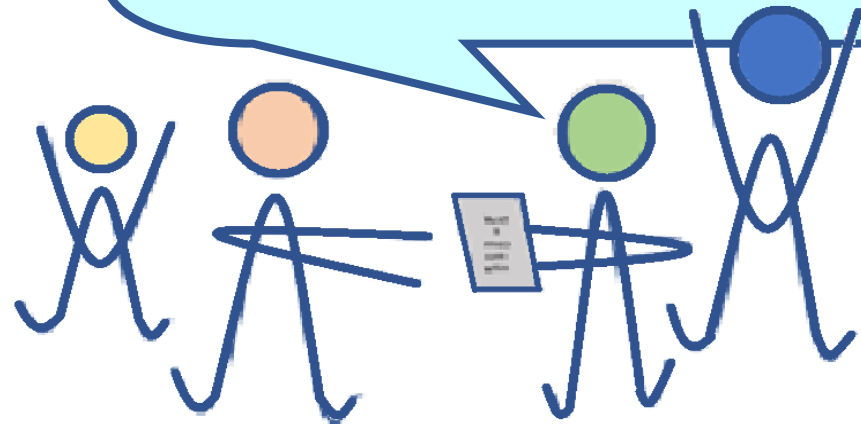
FREEPOST RRYT-TKEE-RHBZ
NHS Highland (A&B HSCP)
Blarbuie Road
Lochgilphead
PA31 8LD



Accessibility

Please let us know if you would like this leaflet in large print or another format.

WORKING TOGETHER
TO IMPROVE HEALTH
& SOCIAL CARE



A GUIDE TO

Engaging with Argyll &
Bute HSCP

OUR STRUCTURES

Communities Together

Strategic Engagement Advisory Group
Direction and Leadership on Engagement
Key Partner Membership

- Integration Joint Board**
Governance and Oversight
2 Service User & 2 Carer Representatives
- Strategic Planning Group**
Oversee development of Strategic Plan
Service User & Carer Representatives
- Locality Planning Groups x4**
Work Together to Develop Local Plans
Service User & Carer Representatives
- Community Conversation Cafes x8**
Discussions Between Staff and Communities
Open to the Public
- Local Health & Wellbeing Networks x8**
Supporting Community Health and Wellbeing
Open to the Public



TALK TO US

Other Ways to Get In Touch

CareOpinion

Got a story about your health and care experiences? Whether it's good or bad, we want to know. An anonymous service to share your stories of healthcare experiences directly with us and other service users.

www.careopinion.org.uk/



Facebook



Find us on Facebook for news, advice, conversations, and more! Our Facebook page covers issues around Argyll & Bute, and we welcome comments.

Search "Argyll and Bute HSCP"

NHS Highland Complaints

If something has gone wrong we want to know about it to prevent it happening again. You can make a complaint here:

www.nhshighland.scot.nhs.uk/Feedback/Pages/ComplaintsProcedure.aspx



A&B Council Complaints



If something has gone wrong we want to know about it to prevent it happening again. You can make a complaint here:

www.argyll-bute.gov.uk/do-it-online/comments-and-complaints

More info on the structure of the HSCP at:
www.argyll-bute.gov.uk/health-and-social-care-partnership

ARGYLL AND BUTE COUNCIL

**HELENSBURGH AND LOMOND AREA
COMMITTEE**

CUSTOMER SERVICES: EDUCATION

20TH JUNE 2019

Primary School Report 2018/19 – HELENSBURGH AND LOMOND

1.0 EXECUTIVE SUMMARY

1.1 The attached is a report on the primary schools in Helensburgh and Lomond 2018/19 which is being presented to the Helensburgh and Lomond Area Committee for noting.

2.0 RECOMMENDATIONS

2.1. That Members consider the content of the appended report.

If you require further information, please contact the Head of Education - anne.paterson@argyll-bute.gov.uk

Douglas Hendry
Executive Director of Customer Services

Anne Paterson
Head of Education: Lifelong Learning & Support
Chief Education Officer

Councillor Yvonne McNeilly
Policy Lead for Education and Lifelong Learning

For further information contact:
Annette Trevelyan, Area Education Officer
10th May 2019

APPENDICES

Primary School Report 2018/19 – Helensburgh and Lomond

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Argyll and Bute Council 2018 - 2019



OUR CHILDREN...



THEIR FUTURE...

**Customer Services: Education
Primary Area Report:
Helensburgh and Lomond**

Introduction

The Helensburgh and Lomond area consists of eleven primary schools and Parklands School providing specialist education for pupils of both primary and secondary school age. Nursery provision is provided within five of these schools and nine partner provider provisions.

There have been several changes in Headship this year in the Helensburgh and Lomond area. Kelly Girling is now permanent Head Teacher at Cardross Primary. As Gregor Morrison, Acting Head Teacher at Rosneath primary has been successful in securing a post in West Dunbartonshire, he has been replaced by Caroline Lamond as Acting Head Teacher until August. Carol Anne Struthers retired from her post as Head Teacher at Luss Primary in April and has been replaced by Marianne Docherty as Head Teacher. Johanna McClelland will be retiring from her post in Colgrain Primary in August, with the new Head Teacher, Pauline Walsh, joining us from Glasgow and taking up post in August.

This report provides a range of key information about the schools in the area and highlights some of the wide and varied range of activities our young people have been involved in during session 2018-19.

The Standards and Quality report to Community Services, 14 December 2018 provided elected members with important information on the progress made in relation to education within all of Argyll and Bute.

Most recently (March 15, 2018) the Community Services Committee paper – The National Improvement Framework for Scottish Education, provided an overview of the Primary achievement in Literacy and Numeracy for P1, P4, P7 in Argyll and Bute, Achievement of Curriculum for Excellence (CFE) Levels 2017/18.

Additional and more detailed information about each school can be found in the school's Standards and Quality Reports. In addition each school's Improvement Plan outlines their main priorities for improvement. Most schools have an active website where these documents can be accessed and further links or information can be obtained from the Headteacher.

Primary School Profiles: Helensburgh and Lomond
SIMD Profile:

Number of pupils at each SIMD level in each cluster area											
Cluster	1	2	3	4	5	6	7	8	9	10	Total
Bute	14	48	103	127		41		29			362
Cowal	110	67	77	204	314	115	18			1	906
Helensburgh and Lomond	47	105	115	2	356	47	329	297	331	119	1748
Islay and Jura				40		150	19			13	222
Kintyre North				1	2	101					104
Kintyre South		98	87		153	108	93				539
Mid-Argyll				47	52	218	188			5	510
Mull and Iona						146		88		2	236
OLI		19	152	35	125	436	257	180		36	1240

- 8.6% of our young people in Helensburgh and Lomond are in SIMD Deciles 1&2 - the most deprived groups.
- 25.7% of our young people are in SIMD Deciles 9 & 10 – the least deprived.

Helensburgh and Lomond Primary School Profile 2018-2019

Primary School Roll (as at census) *						
Cluster Primary Schools	14/15	15/16	16/17	17/18	18/19	% change in Roll over 5 years ¹
Arrochar Primary School	59	62	65	60	60	1.69%
Cardross Primary School	176	176	157	164	169	-3.98%
Colgrain Primary School	256	271	287	305	303	18.36%
Garelochhead Primary School	83	84	100	110	119	43.37%
Hermitage Primary School	398	398	399	377	377	-5.28%
John Logie Baird Primary School	170	167	159	151	148	-12.94%
Kilcreggan Primary School	86	89	82	90	83	-3.49%
Luss Primary School	16	9	7	7	8	-50%
Parklands School (P1-P7)	8	8	11	14	12	50%
Rhu Primary School	194	206	211	221	214	10.31%
Rosneath Primary School	91	87	86	88	83	-8.79%
St Joseph's Primary School	190	189	184	178	172	-9.47%
Total Roll for cluster	1735	1758	1761	1733	1761	1.5%

* Data for rolls provided at Census each year

¹ Please note the % change in Roll over 5 years shows the percentage change in roll figures from 2014/2015 to 2018/2019 and is not an average.

- Overall there has been an increase of 1.5% in the school roll over the past 5 years in Helensburgh and Lomond Area, with significant increases in Garelochhead, Colgrain, Rhu & Parklands and a significant decrease in Luss.

**Footwear and Clothing Grant and Free School Meal
Information for Helensburgh & Lomond Cluster**

	14/15	15/16	16/17	17/18	18/19 ²
Clothing and Footwear Grant (CFG) (number of pupils) ²	255	270	218	242	236
Clothing and Footwear Grant (CFG) (% of cluster school roll)	14.7%	15.4%	12.4%	13.96%	13.4%
Total CFG for Primary Schools in Argyll and Bute	1113	891	801	908	940
Total CFG for Primary Schools as a % of total school roll in Argyll and Bute	19.2%	14.6%	13.8%	15.5%	16.05 %
	14/15	15/16 ³	16/17	17/18 ²	18/19 ²
Free School Meals (number of pupils)	198	216	186	191	165
Free School Meals (% of cluster school roll)	11.4%	12.3%	10.6%	11.02%	9.37%
Total Free School Meals for Primary Schools in Argyll and Bute	856	675	666	733	729
Total Free School Meals for Primary Schools as a % of total school roll in Argyll and Bute	14.8%	11.1%	11.5%	12.5%	12.44 %
National Average for Free School Meals for Primary Schools (%)	55.3%	54.1%	53.4%	52.7%	Not Yet Collated
National Average for Free School Meals for P4-P7 only (%)	Not collated	19.2%	17.9%	17.5%	Not Yet Collated

² Clothing and Footwear Grant (CFG) is not shown as a National Average as each authority set their own criteria and therefore cannot be compared accurately. Please note that 2018-2019 data for CFG and Free School Meals (FSM) is to date (December 2018) and therefore may change as the year progresses.

³ On 5 January 2015, the Scottish Government launched the extension of free school meals eligibility to include all children in primary 1-3.

National Averages for Free School Meals have been taken from 'Healthy Living Survey 2018'

In May 2018 the Scottish Government introduced a School clothing grant minimum set at £100. The school clothing grant now has a minimum level of £100 in all local authorities, starting in time for the 2018-19 academic year.

The number of primary pupils in receipt of a Clothing & Footwear Grant has reduced slightly over the 5 year period by 1.3%.

The number of primary pupils in receipt of Free School Meals has also reduced by 2.03% over the same period

Exclusion and Attendance Information for Helensburgh and Lomond Cluster

	14/15	15/16	16/17	17/18	18/19⁶
Attendance (% of cluster school roll) ⁴	95.25%	95.60%	95.12%	95.72%	95.76%
Unauthorised Absence (% of cluster school roll)	0.89%	0.89%	0.94%	1.01%	1.10%
Authority Average – (%) Primary Schools in Argyll and Bute	95.87%	95.52%	95.26%	95.16%	95.38%
Unauthorised Absence - (%) Primary Schools in Argyll and Bute	0.89%	0.98%	1.18%	1.24%	1.32%
National Average for both Secondary and Primary Pupils (%)⁵	93.70%	Not collated	91.1%	Not collated	Not yet collated
	14/15	15/16	16/17	17/18	18/19⁷
Exclusion Openings	7	19	25	5	8
Exclusion Incidents	2	4	8	2	4
As a % of Total Argyll and Bute Primary School Exclusion Openings	11.6%	14.3%	30.9%	15.63%	25%
As a % of Total Argyll and Bute Primary School Exclusion Incidents	11.8%	20.0%	27.6%	20%	33.3%

⁴ Authorised absence includes bereavement, short – term exceptional domestic situations, religious observance, weddings of immediate family. Unauthorised absence includes truancy, unexplained absence and most family holidays during term time. Attendance and absence is outlined in Management Circular 3.03.

⁵ Attendance, Absence and Exclusion information is now collected on a biennial basis and was **not** collected for 2013/2014, 2015/2016, 2017/18 academic years. It was collected at the start of 2017/2018 session for 2016/2017.

⁶ Please note that attendance data for 2018-2019 is for the year to date and not a complete year. It is therefore subject to change.

⁷ Please note that exclusion data for 2018-2019 is for the year to date and not a complete year. It is therefore subject to change.

National Averages for Attendance have been taken from Attendance and Absence 2016/17 - Supplementary Data – March 2018.

- The attendance figures have remained fairly static (+0.05%) over the 5 year period and slightly above the Argyll & Bute figure.
- The number of Unauthorised absences have increased slightly by 0.21%, although this remains lower than the Argyll & Bute figure.
- Exclusion openings and incidents have shown considerable variation over the 5 year period; this year showing an increase over 17/18 figures.

Achievement of a level data June 2018

CLUSTER	STAGE ROLL	STAGE	ELT	ER	EW	N	ROLL	GLT	GR	GW
BUTE	61	P1	88.52%	85.25%	68.85%	86.89%				
	56	P4	67.86%	58.93%	55.36%	51.79%				
	60	P7	88.52%	88.33%	86.67%	86.67%				
COWAL	126	P1	95.12%	86.51%	77.78%	86.51%	*	100.0%	75.00%	75.00%
	152	P4	77.55%	74.83%	68.71%	70.39%	*	100.0%	80.00%	60.00%
	126	P7	88.89%	80.65%	75.81%	70.63%	*	50.00%	50.00%	50.00%
HALCO	246	P1	95.12%	89.43%	84.96%	89.43%				
	245	P4	90.61%	82.86%	77.96%	72.45%				
	244	P7	90.57%	86.89%	80.33%	79.92%				
ISLAY AND JURA	23	P1	95.65%	86.96%	82.61%	86.96%	*	100.00%	100.00%	100.00%
	30	P4	78.57%	71.43%	57.14%	66.67%	*	0.00%	0.00%	0.00%
	37	P7	86.49%	64.86%	67.57%	75.68%	*	40.00%	40.00%	40.00%
MID ARGYLL	63	P1	87.30%	73.02%	68.25%	77.78%				
	67	P4	79.10%	80.60%	76.12%	73.13%				
	77	P7	92.21%	83.12%	74.03%	79.22%				
MULL AND IONA	15	P1	86.67%	86.67%	86.67%	80.00%	*	57.14%	71.43%	71.43%
	23	P4	94.12%	88.24%	88.24%	86.96%	*	100.0%	100.0%	66.67%
	20	P7	85.00%	72.22%	69.23%	70.00%	*	80.0%	80.0%	60.00%
NORTH KINTYRE	14	P1	92.86%	85.71%	71.43%	100.00%				
	13	P4	100.00%	100.00%	100.00%	100.00%				
	14	P7	85.71%	78.57%	71.43%	50.00%				
OLI	156	P1	91.67%	84.62%	84.62%	91.03%	14	100.0%	100.0%	100.0%
	201	P4	89.36%	84.04%	80.85%	82.09%	13	92.31%	84.62%	84.62%
	188	P7	85.11%	81.91%	75.14%	79.79%	*	100.0%	83.33%	83.33%
SOUTH KINTYRE	73	P1	82.19%	83.56%	75.34%	79.45%				
	81	P4	75.31%	80.25%	74.07%	77.78%				
	71	P7	84.51%	80.28%	61.97%	70.42%				

NOTES:

ER English reading, EW English writing, ELT English Listening and talking N Numeracy

GR Gaelic reading, GW Gaelic writing, GLT Gaelic Listening and talking.

* Pupil numbers are suppressed

The data highlighted in green indicates that this is above the national average for this stage and curricular area.

In 2018 **Helensburgh and Lomond pupils** in P1, P4 and P7 have outperformed the national average in all areas with the exception of P4 Numeracy.

Curriculum for Excellence expectation or benchmark is that 75% of pupils will achieve the level appropriate for their stage. Due to the small sample size it is important to note that the data may vary considerably from year to year and that caution should be used when making comparisons between schools or with national data.

The path most children and young people are expected to follow through the above levels reflects the stages of maturation and how they engage with learning as they develop. Some children and young people will start learning at these levels earlier and others later, depending upon individual needs and aptitudes.

The table below outlines the National expectations of when most children and young people may achieve each level:

CfE Level	Stage
Early	The final two years of early learning and childcare before a child goes to school and P1, or later for some.
First	To the end of P4, but earlier or later for some.
Second	To the end of P7, but earlier or later for some.
Third and fourth	S1-S3, but earlier or later for some.

Further information:

National Improvement Framework for Scottish Education –

<https://www.gov.scot/policies/schools/national-improvement-framework/>

Early Years Update



Early Years Area Report

Children and families within Argyll and Bute currently access Local Authority Early Learning and Childcare (ELC) offered either through a morning or afternoon session, where the area still operates a 600 hours delivery model, or via a blended placement, where 1140 hours has been phased in.

ELC is also provided by Voluntary and Private operated groups in addition to Local Authority Services. The 3rd sector are in a position to provide 'wrap around' Childcare for Parents who wish to purchase hours to allow them to work, attend college etc.

Community Childminding is a service which is provided for children following a referral from Health or Social Work; it is designed to be an early intervention to support families predominately for children aged less than 3 years. Partner Childminders can also provide ELC for eligible children aged 2 years.

Proposed expansion of ELC

The Scottish Government is proposing to increase the number of ELC funded hours to 1140hrs per year from 2020. At present, children aged three and four and some two year olds access 600 hours of ELC per year. An ELC Delivery Plan has been developed to plan the implementation of 1140 hours of ELC in Argyll and Bute. As part of this plan, a survey was carried out to find out what parents wanted to help shape future provision in Argyll and Bute. A total of 577 parents responded, with 58% of parents showing a preference for ELC provision which follows the school year – e.g. a pattern of provision which follows the school day during term time. 40% of parents wanted ELC provision across the year – both within the school term and during the holidays. This data was able to inform the development of the proposed Argyll and Bute ELC delivery model:

Local Authority Proposed ELC Delivery Model

When developing a service model for ELC for local authority provision, the following elements were taken into consideration:

The needs of parents and families within ELC clusters across Argyll and Bute.

The sustainability of partner providers which provide much valued wraparound childcare within the towns and surrounding areas of Argyll and Bute.

The sociodemographic profile of each of the ELC clusters.

Projected economic development within ELC clusters.

This information was gathered through a robust mapping exercise within each of the localities of Argyll and Bute. It was then used as a basis for proposing two service models for local authority ELC expansion:

Model One - ELC provision which matches the school day, offering term time provision and totalling 30 hours per week

This model will be used in smaller settings where it would not be financially viable to open for extended hours. This model will also be used if there are partner providers within the local area which already offer wraparound ELC provision and there is sufficient capacity to meet local need.

Model Two - ELC provision which runs from 8.30 – 5.30 every day, throughout the year, offering flexibility of uptake

This model will be used in larger local authority settings where there are no partner providers offering wraparound ELC within the local area and there is a demand for such provision.

Current Phasing within Cluster

Kilcreggan Currently Phased In

Kilcreggan Primary Pre5 - Term time 9.00am – 3.00pm

Helensburgh and Lomond Phasing In August 2019

Local Authority Services

Arrocher Primary Pre5 – Term time 9.00am – 3.00pm

Colgrain Primary Pre5– Term time 9.00am – 3.00pm

John Logie Baird Primary Pre5– Term time 9.00am – 3.00pm

St Joseph's Primary Pre5– Term time 9.00am – 3.00pm

Rosneath Primary Pre5 – refurbishment within school for opening in 2020

Third Sector Services

Cardross Playgroup – 38 Weeks
Nursery Rhymes– 38 Weeks
Mulberry Bush– 38 Weeks
BASIC and Cornerstone Nursery– 38 Weeks
Garelochhead Playgroup– 38 Weeks
Drumfork Nursery and Family Centre – 51 weeks
Kanga Rhu Nursery– 38 Weeks
Kidlywinks Nursery– 38 Weeks
Clyde Nursery – 50 Weeks

Updates

Kilcreggan Area – 9 Blended placements for families within this area.

Parent Comments:

- *Xxxx wouldn't change anything about his nursery.*
- *Xxxxx Absolutely loves nursery and has a great relationships with staff, it's such a lovely place.*
- *The staff are very friendly and welcoming, very helpful and understanding.*
- *The best thing is she can stay in nursery for longer and will be ready for school.*
- *I see the nursery as a home from home and can't imagine my child anywhere else.*

Child Comments starting "The best thing about nursery is"

- *My teachers Helen and Siobhan, all the boys and the food – especially the puddings.*
- *Playing outside.*
- *My teachers.*
- *Playing with toys, making friends and joining in the activities.*
- *Seeing and playing with my friends.*

Phasing In – August 2019

Next Steps

Plans are in place to phase in the expansion of ELC to more settings across Argyll and Bute in preparation for full implementation in August 2020. However, this will be dependent on receiving the appropriate funding from the Scottish Government.

Argyll and Bute Council has gifted a piece of land to a nursery on Bute to enable it to grow and create additional childcare places for young people on the island.

Apple Tree Nursery is based in Rothesay and the land concerned is at the rear of Rothesay Pavilion, adjoining the nursery. By gifting Apple Tree this land, it will enable the nursery to increase provision for young people in the area – something strongly supported by the council's education services as part of the Scottish Government's 1140 hours requirement

For more information on expansion of ELC across Argyll and Bute please contact Ailsa Dominick (EAST) or Lorna Cameron (WEST) – ailsa.dominick@argyll-bute.gov.uk
lorna.cameron@argyll-bute.gov.uk

Workforce Development update April 2019

Early Years Foundation Apprentices

Cohort 1 started August 2018

Early Years Team members wrote and delivered the National Progression Award for the Foundation Apprenticeships. 6 pupils from Rothesay Joint Campus participated in year 1.

Cohort 2 to start August 2019

A successful bid was submitted to Skills Development Scotland by Argyll and Bute Training Centre to deliver 36 Foundation Apprenticeships this year. There has been interest from the following secondary schools although numbers have yet to be determined following pupils' subject choices:

Oban

Tiree

Tobermory

Helensburgh

Lochgilphead

Campbeltown

In **Helensburgh**, delivery will be in partnership with West College Scotland (Clydebank) and Early Years Team members will deliver in the other areas along with Argyll & Bute Training Centre staff.

Early Years Modern Apprentices

Cohort 1 started Dec 2018 – Jan 2019

6 Modern Apprentices were recruited to the following ELC settings:

Park Primary Family Learning Centre

Colgrain Primary ELC

John Logie Baird Primary ELC

Campbeltown Nursery

Dalintober Primary, ELC

Clyde Cottage Nursery

Cohort 2 starting by August 2019

2 Modern Apprentices will be recruited to the following ELC settings:

Sandbank Primary Early Level (Gaelic)

Rockfield Primary ELC (Gaelic)

4 Modern Apprentices will be placed in ELC settings within the following areas:

Oban district

Mull

Helensburgh

Mid Argyll

Early Years Graduate Apprentices

2 places agreed for A&B to take part in a pilot for this qualification, in partnership with UHI. Proposed placements:

Oban

Islay

Funded qualifications

In 2018 – 19, the following numbers of ELC staff have been funded to work towards recognised qualifications to meet SSSC registration and for professional development.

	SVQ2 (SSCYP)	SVQ3 (SSCYP)	SVQ4 (SSCYP)	BA Childhood Practice	Post Grad Dip in Childhood Practice	MEd in Childhood Practice
H&L	1	6	2	1		1
B&C	2	4			1	
OLI	2	4	1	2		
MAKI		7	2	1		

CPD training

To deliver Scottish Government aims of 1140 hours of quality ELC provision, professional development for staff has been focused upon the Early Years Service priorities of:

- leadership at all levels
- effective use of information to improve outcomes
- learning and development 0-3 years
- outdoor learning and family learning

In addition to the Early Level training courses held centrally in Inveraray, and our on-line training options, the following CPD courses took place locally in each area:

Outdoor Learning

To support our ambition to have a significant amount of funded ELC delivered outdoors, we have invested in Woodland Activity Leader Training (WALT), with Wild Things, an award winning environmental education charity. Ten ELC practitioners were trained in September 2018 and 13 will be trained in May 2019.

In addition, the Early Years Team is working with Stramash to deliver training on **Outdoor Learning through the Seasons in Argyll & Bute**. This training will incorporate 4 days of training, in different seasons throughout the year, in each of the 4 local areas, with the aim of creating a resource at the end which can be shared across all ELC settings.

For further information on Workforce development, please contact linda.burgar@argyll-bute.gov.uk

ELC - Learning and Development

As part of the Education Strategy 'Our Children, Their Future', the Argyll and Bute 'ELC Learning and Development Framework' has been developed to provide strong and consistent guidance on learning and development from birth through to a child starting school. Every setting and childminder has been issued with this guidance and providers are encouraged to use this tool as part of their self- evaluation, along with 'Building the Ambition' and 'How Good is our Early Learning and Childcare?' Members of the central support team use the Framework as a key document as part of their support visits, focusing on 'Environment', 'Experiences' and 'Interactions'. Data is also used to analyse the quality of provision with progress being tracked through 'Care Inspectorate' and 'Education Scotland' inspections. Twice a year the local authority gathers data in relation to 4 year old children's progress within their developmental milestones, and this is used to target resources more effectively. Teams are being trained in the use of improvement methodology to support their own improvement journeys – being clear about how they

know a change has led to an improvement.

As well as tracking progress in children's learning outcomes, practitioners in nurseries also track each child's progress within their developmental milestones. We know that most children achieve their milestones as a matter of course. However, some children might need a little extra help or time to achieve theirs. The milestones we track are:

- Social, emotional and behavioural
- Speech and language
- Cognitive and sensory
- Fine motor skills
- Gross motor skills

The Early Years Service gathers data twice a year (December and June) to find out how children are progressing within their milestones.

Developmental Milestone Data – December 2018 – By Area

Area	DM Data – December 2018
B+C	52%
MAKI	38%
OLI	32%
Helensburgh & Lomond	53%

Similarly, data is collected and analysed around Care Inspectorate gradings of all ELC units.

Care Inspectorate Grades – March 2019 – By Area

Area	Number of Settings	Percentage graded '4' (good) or above as a result of Care Inspectorate inspections
B+C	14	93% (13)
MAKI	20	93% (19)
OLI	22	93% (21)
Helensburgh & Lomond	14	86% (12)

For more information on ELC Learning and Development, please contact – Tina Sartain tina.sartain@argyll-bute.gov.uk

MOD Education Support Fund



Our Schools in Helensburgh and Lomond have benefited from the MOD Education Fund which seeks to mitigate the effects of exceptional mobility or deployment of the Armed Forces community.

This funding continues to support the MOD Teacher and will allow for continuation of targeted support of nurture, literacy, numeracy and health and wellbeing with a focus on gaps in learning as a result of transitions.

The funding will also allow for the continued employment of the Service Pupil Advisor whose role is to liaise between schools and the Armed Forces community. Co-ordinating and supporting delivery of Seasons for Growth, Professional Learning Community and Nurture Group Meetings. Supporting MKC Heroes Groups and RNRM Welfare Youth Forum. Networking and exchanging of ideas nationally in order to benefit Argyll & Bute Armed Forces children.

HMNB Clyde is the future base for the Royal Navy's Submarine Flotilla. It is expected that numbers of naval personnel could rise by approx 1,500 between now and 2032, with estimated figures of 400 personnel relocating from Devonport over the next few years.

Professional Learning Community (PLC)

For the past few years, primary, secondary and third sector staff in Helensburgh & Lomond have met together to form a Professional Learning Community (PLC) with the collective aims of:-

- Understanding the practical, emotional, educational and social challenges children from Armed Forces families face as a result of deployment or mobility.
- Identify strategies for supporting children within both teaching and pastoral roles
- Sharing good practice and resources, and supporting each other.

The last six sessions included guest speakers and representatives from The Royal Caledonian Education Trust, Carolyn MacLeod - National Transitions Officer, RNRM Welfare, Hermitage Academy, School Nurses and Children's 1st.

Some members of this group had the following to say about it



Really useful information received. Fantastic opportunity to create new networks!
Great to have A&B with West Dunbartonshire in attendance, primary and secondary staff represented. Useful to have examples of successes and challenges identified
A better knowledge of what services are offered and experiences of naval families
Knowledge of services available and how they work together.
Will be able to pass on the information

Seasons for Growth

This programme is an opportunity for young people aged 6 – 18 years to:

- Learn about the effects of significant change in their lives.
- Examine how changes in family structure because of death, separation or divorce can be accompanied by a sense of loss.
- Understand it is normal to experience a range of emotions because of loss
- Develop new skills in coping with their feelings and other grief reactions
- Appreciate and nurture their strengths
- Participate in a group with a caring adult and peers

The funding has enabled the provision of resources and training of school staff members from Helensburgh & Lomond schools.

We asked some pupils what they learnt from attending Seasons for Growth and they said the following:-

Helps me to understand my feelings and how to cope

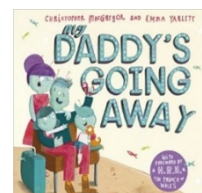
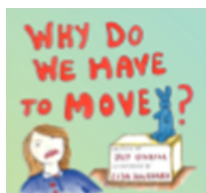
I can talk to people when I am sad and it's ok to be sad

That change can be bad and good and makes you have lots of feelings

It's helpful and sometimes hard

Story Sacks

Books and resources for young people covering various topics e.g. parent going away, parent coming home, making friends, moving house, anxiety and many more. They are also age appropriate 3 – 6 years, 6 – 9 years and 9 – 11 years. Story Sacks can be found in Primary Schools in Helensburgh & Lomond, Families Centre – Churchill, Young Carers, Community Houses Colgrain and Rhu, Cosy Coffee



House – Churchill.

Children's University



Children's University Scotland is a national charity that recognises and celebrates learning outside school lesson time. When children join through their school they are given a Passport to Learning, which they use to collect credits for taking part in fun, educational activities: from visiting a local museum or library to playing in a school football team. When children collect enough credits they gain certificates and awards.

For further information on Children's University Scotland please visit our Facebook Page - Children's University Argyll & Bute or visit their website on www.childrensuniversitiescotland.com

Nurture Group

The concept of nurture highlights the importance of social environments and its significant influence on behaviour and cognitive ability. Nurture groups offer an opportunity to learn lifelong skills that some children and young people lack, giving them the skills to do well at school, make friends, and deal more confidently and calmly with the trials and tribulations of life.

The funding has enabled staff members from Helensburgh & Lomond schools to train in the approaches to nurture and a Nurture Group was created to support these staff members and the development of nurturing approaches in classes and across

schools.

RNRM Youth Forum

Royal Navy Royal Marine Youth Forum Scotland have been working in partnership with various agencies for around five years to support and advocate on behalf of children of service personnel within the Helensburgh area. The members meet on a fortnightly basis in order to discuss the different issues that children whose parents are in the military may face this includes; education, socialisation, access to activities, moving locations and struggling to make friends. Through the years they have identified that service life can put additional pressure and worries on children especially during tough times such as deployments and frequent moves. In order to minimise these impacts the Youth Forum have developed an action plan in September 2016 and have worked with Royal Navy Royal Marines Welfare staff to raise awareness and carry out these actions.



In January 2018 we nominated the Group for the Citizenship Award at the AB Awards – Celebrating Youth Achievement in Argyll & Bute for all their hard work where they got through to the final 3.

If you would like further information on any of the above then please contact:-

Emer Flett - Service Pupil Advisor

Tel: 01436 658921

Email: emer.flett@argyll-bute.gov.uk

Facebook: Service Pupil Advisor Helensburgh & Lomond

Teaching and Learning

Literacy

P1 Literacy

In August 2018 The Early Acquisition of Literacy Guidance was presented to P1 teachers across the Authority during a training day (for further information refer to ABLE2 website, <https://blogs.glowscotland.org.uk/glowblogs/able/>). The guidance focuses on the importance of providing opportunities to develop the early skills for reading and writing, including listening, talking, engaging with music, movement and memory and engaging with stories.

The Northern Alliance Literacy Pilot continues and a further 12 schools across the Authority are now involved. This project involves P1 classes and the approaches used are very similar with Authority guidance.

Writing in Primary

There have been a number of training sessions with Sallie Harkness this session on Storyline Scotland. Some of our more experienced practitioners may remember the work that Fred Rendall, Bill Maxwell, Steve Bell and Sallie Harkness developed which inspired the teaching of writing in the 1970s and 80s. We are revisiting this approach to develop motivation, relevance and enjoyment of writing for our pupils. An excerpt from the website, www.storyline-scotland.com, states –

*Storyline creates a partnership between the teacher and the learners in which the teacher designs the 'line' – the chapters of the story, and the learners create and develop the story. The line or plan aims at curricular content (**knowledge**) and **skills** practice while the story provides the context within which the pupils feel motivation through ownership. They create the characters that will bring the story to life. The 'line' is designed in a series of key questions. Storyline is not only about **knowledge and skills** but also about **feelings and attitudes**.*



Kilcreggan, Hermitage, Rhu, Rosneath, Arrochar, Garelochhead & Colgrain Primaries have all been involved in the Storyline Scotland literacy initiative. Many of Helensburgh and Lomond schools are using Accelerated Reading to support literacy improvements. **Cardross Primary** used funding from their PEF allocation to extend Accelerated Reading across the school and have seen a rise in pupil's engagement and enjoyment of reading. The new library area which has been furnished with money from their parent association. There is a new lunch time reading club which is held twice a week and is open to all pupils P1 – P7 and is proving to be very popular, pupils sharing books together and reading to younger pupils.



Three of **St. Joseph's** young people have been winners in the Young Writers Competition: Second place at Intermediate Section and also second and Third Place at Junior Section.



Rosneath Primary P1/2 have been working together outside to write uppercase and lowercase letters.

In **Hermitage Primary** the Accelerated Reading resource used in school offers the capacity to radically change attitudes to reading in our children and to significantly raise attainment and achievement for all in this area.

During the October INSET days staff received additional training in how to utilise this approach more effectively within their teaching and learning.



Hermitage Primary

enjoyed lots of activities across the school during Book Week!

Beginning on the Monday, all classes took part in creating a shared school story. The story was built and continued as it made its way across



all classes throughout the week and everyone took great delight as the Head Teacher shared the finished piece at our Assembly on the Friday.

P5 in **Rhu Primary** explored the UK Democratic system as part of their term 2 UK Parliament topic. During this topic they split into groups and worked together to plan, write and deliver a Manifesto about an area they felt passionate about within the local area: plastic waste, dog fouling and rubbish collection. Each group delivered their Manifestos to the rest of the class and then they got to participate in a vote to select their preferred option to support. The class then wrote letters to the council to raise the issue with them.



Numeracy

Numeracy in Primary 1

Stages of Early Arithmetical Learning (SEAL)

There are now 25 primary schools trained in SEAL, encouraging effective engagement with parents (**Colgrain, Rosneath, Kilcreggan and John Logie Baird** Primaries in Helensburgh & Lomond). Feedback so far has been positive with more play based learning being used in approaches. Please see link on SALi for more information, <https://blogs.glowscotland.org.uk/ab/sali/2017/12/14/stages-of-early-arithmetical-learning/>. Head Teachers reported that 6 of our of original 10 schools

(SEAL 2017/18) feel that the extension work into P2 has gone well. In August, P1 teachers were introduced to the Draft Guidance on the Early Acquisition of Numeracy which reflects the principles of SEAL .



Numeracy in Primary and Secondary

Number Talks

Training has been undertaken this session on Number Talks at First level, focusing on mental agility, providing a range of strategies for solving problems and developing pupils' skills in talking about number. **Rosneath, Colgrain, Luss, Arrochar & Garelochhead Primaries** have been involved in this work. There has also been training in Number Talks at Second level with a focus on fractions, decimals and percentages.

Concrete, Pictorial, Abstract Third and Fourth

As well as providing training from La Salle Education in September, most of our Secondary Schools have been provided with concrete resources to be used in effective learning and teaching.



Rosneath Primary have been using a range of resources to help solve Maths Challenge questions and



making sense of numbers using number lines.

Primary 2 at **Cardross Primary** organised and ran a bake sale to raise funds for SSPCA. The cakes were delicious and it was the perfect opportunity to use their maths & numeracy skills in a real life context.



P5 in **Cardross Primary** have been investigating regular and irregular polygons in Maths. They have also been using tarsias and active games to investigate multiplying and dividing decimals by 10 and 100.



At **St Joseph's Primary** Sumdog is used for Maths and the children simply love it! One of St Joseph's pupils managed to rank as number 4 out of 21837 pupils on Sumdog then in March she was the top student in Argyll and Bute!

Sumdog is well embedded in St Joseph's with children going on-line at home and school to take part in competitions on the website. P2 followed that success by winning class of the week in April too.....what a great achievement for all concerned!

Health and Wellbeing

Teaching and Learning

Learning in health and wellbeing ensures that children and young people develop the knowledge and understanding, skills, capabilities and attributes which they need for mental, emotional, social and physical wellbeing now and in the future. Learning through health and wellbeing enables children and young people to:

- make informed decisions in order to improve their mental, emotional, social and physical wellbeing;
- experience challenge and enjoyment;
- experience positive aspects of healthy living and activity for themselves;
- apply their mental, emotional, social and physical skills to pursue a healthy lifestyle;
- make a successful move to the next stage of education or work;
- establish a pattern of health and wellbeing which will be sustained into adult life, and which will help to promote the health and wellbeing of the next generation of Scottish children.

Across the authority:

Scottish Government Initiative 2 hour quality PE per week in primary schools – the vast majority of schools, 98%, across the authority achieved this in 2018 and the results of this year's Healthy living Survey will be published in June 2019.

School swimming – the majority of schools are able to participate in school swimming, normally for 4 - 6 weeks with either primary 4s, 5 s or 6s participating. In the small schools the whole school is often able to participate.

Daily Mile – numerous primary schools participate in this to raise the level of physical activity and general wellbeing for their pupils.

PE development 2018 -19 – introduction of the Connections PE resource continues across the authority. This resource was developed by South Lanarkshire Council at early level, and Borders Councils at first and second level to all primary schools. Twilight sessions were held in clusters to introduce the resources with staff taking part in practical activities to experience some of the activities. This is an up to date PE resource for schools to support staff across different levels of knowledge and confidence to ensure that children receive the high quality experiences in physical education that will help them develop the skills, knowledge, confidence and motivation for lifelong physical activity.

PE development – planning PE round the SALs, benchmarks and moderation in

PE. Support given to schools with how to plan for PE by focusing on the SALs and the PE Benchmarks. Staff in some schools are gaining confidence using the PE benchmarks to support their professional judgement of progress and using them to identify next steps in learning. .

PE development in Early Years

Two development days have taken place over the year to support staff to develop skills, knowledge, understanding and confidence to deliver PE in Early Years. Looking at the importance of PE in Early Years and understanding how PE influences and affects learning in physical competencies, physical fitness, cognitive skills and personal qualities. The days focussed on developing balance and control and coordination in particular through numerous activities – general movement, gymnastics, dance and games.

Balance bikes

Linking with the PE development round balance and control and coordination training has been delivered on balance ability training. The reason children feel more confident on a balance bike is firstly due to their ability to place their feet on the floor but also due to the fact that their centre of gravity is lower than that of a pedal bike, allowing them to be more stable. This project was delivered in partnership with road safety who funded the balance bikes. Learning in road safety as well as physical development was included in the balance bike training.

Smoke Free Me

P6s and/or P7s across the authority were involved in the drama production -‘Smoke Free Me’ by Raenbow Productions. Lessons were completed in school, with class teachers, to emphasis and discuss further the topics covered in the drama.

Access to Free Sanitary Products

The Scottish Government committed to providing all girls with free sanitary products starting in August 2018. COSLA have been working with local authorities to create a distribution plan. Alongside some other local authorities Argyll and Bute consulted with girls to collect their views and suggestions of how this can work, with discussions involving the following:-

- Distribution suggestions
- Distribution through community pharmacies
- Money going directly to schools
- How many do they think would take up this offer?
- How could the distribution be managed in school bearing in mind dignity and modesty?
- How else could this work?
- How can study leave, holiday access etc. be planned for?

Following on from this schools were given their allocation of money for pupils from P6-S6 for products and set up costs for storage/equipment and a set of guiding principles to follow.

Young Scot designed promotional posters which were distributed to all schools to display as well as information on their website on periods.

All P6 and 7 girls are being given a period starter kit from 'Hey Girls' a social enterprise company, who also have very informative information on their website.

Access to Free Sanitary Products - Guiding Principles

Guiding Principles

The delivery model should be based on:

- Protecting students' dignity, avoiding anxiety, embarrassment and stigma
- Making a range of products and different qualities available, giving students choice about the products they want to use
- A response that is reflective of students' views and experiences
- An efficient and dignified approach which demonstrates value for money
- An offer for all eligible students throughout the year to include both term time and holidays
- Ensuring sanitary products are easily accessible to meet individual needs
- Individuals being able to get sufficient products to meet their needs
- Gender equality, ensuring anyone who menstruates can access products, including transgender men and non-binary individuals, and that language is gender neutral. The roll out of gender neutral toilets should also be taken into account.

Awareness raising and education to both promote the 'offer' and change cultural norms.

Most schools across the authority now have this project up and running, with it being particularly effective in schools where pupil voice has driven this project forward.

Children and Young People's Health and Wellbeing and Parental Involvement and Engagement Censuses

There are two distinct censuses being conducted across Scotland commencing May 2019 and August 2019. The first is the Parental Involvement and Engagement Census and the other is the Health and Wellbeing Census involving all pupils from P5 to S6.

Background

What is the purpose of the Parental Involvement and Engagement (PIE) Census?

The PIE Census aims to rationalise the collection of Parental Involvement and Engagement data by providing a set of questions all local authorities will be invited to ask in their respective areas, which should result in comparable data being collected.

Once available, the data will be used primarily to drive improvement at a local level but also to help monitor the progress of policies rolled out at a national level.

The National Action Plan on Parental Engagement as well as the National Improvement Framework require evidence to ensure their aims are being delivered.

What is the purpose of this Health and Well Being (HWB) Census?

As part of the National Improvement Framework all pupils from P5 – S6 will have the opportunity to participate in the census, with the same agreed set of core questions in order to monitor a broad range of topics and themes in a consistent and reliable way across Scotland.

The approach being introduced in relation to the HWB Census will provide each LA with an opportunity to gather, process and analyse their own data in order to look at their own evidence for statistical and research purposes only as part of the public task.

The Local Government in Scotland Act 2003 states that Local Authorities (LAs) have a power to do anything which it considers is likely to promote or improve the well-being of its area and/or persons within that area.

The Standards in Scotland's Schools etc. Act 2000 state that education authorities must endeavor to ensure that their schools are health promoting. Therefore, the gathering of this evidence at a local level is needed in order for LAs to identify and drive forward improvements where it is needed, and to monitor whether improvement happens as a result.

Timescale and Use of Data

Parental Involvement and Engagement (PIE) Census in Argyll and Bute

The PIE Census will be conducted in May – June 2019 as an online survey (but can be available on email, mobile or paper) and relates to their involvement and engagement with their child's school.

Data collected will be analysed by the authority for use in national and local policy

and strategy, and fed back to schools as a tool for planning and improvement.

Health and Wellbeing Census in Argyll and Bute

Argyll and Bute, along with 2 other local authorities have been involved in the piloting of the HWB census, using the online survey, in a number of primary and secondary schools this month, testing both the technology and the content of the questionnaires. The following schools were involved in the pilot – Lochgilphead JC (primary and secondary pupils), Tarbert Academy (secondary pupils), Sandbank Primary, Toward Primary, Innellan Primary and Dervaig Primary. This census goes live in autumn 2019.

The data collected will be analysed and information will be used by Scottish Government, local authorities and schools to help shape future development plans to improve HWB of young people.

Relationships, Sexual Health and Parenthood (RSHP) – A new resource – still in draft form - is in the process of being developed by Education Scotland and some schools across the authority have been involve in training round the resource and have had the opportunity to feedback their thoughts to Education Scotland.

For more information on Health & Wellbeing across Argyll and Bute, please contact Rona Young (Principal Teacher HWB)

Health and Wellbeing

Cardross Primary school identified a need for development in pupil Health and Wellbeing and staff have been using Mindfulness to improve mental wellbeing in the classroom.



Cardross Primary also allocated money to POP UK, a social, moral, spiritual and cultural learning project, where all pupils in the school learned new songs then recorded and performed them in a concert to parents. This was also partly funded by Cardross Parish Church. During Anti- Bullying week we signed up to the #ChooseRespect campaign and have been using the lessons and messages to reinforce our zero tolerance on bullying during our assemblies and House groups.

Sports Council – This year **Cardross Primary** started their Pupil Sports Council. It is made up of pupils from P6 and P7 and were delighted when they sent off their first application for an award they achieved the Silver Sports Award. The pupils lead a lunch time club for P3 and also help to plan PE with their PE teacher.

The Daily Mile initiative has become a regular feature of daily routine at **Hermitage Primary**. Begun as part of Maths Week, back in November, where the children took the opportunity to see how far we could collectively walk in the week, more classes have begun to enjoy this daily opportunity to get outside. It's a short break in the day between learning, which allows the children to stretch their legs, exercise their bodies and boost their brains in the fresh air, enabling more focus when coming back into classes.



A group of eight senior pupils from Primaries 6 and 7 at **Hermitage Primary** were recently trained in *Restorative Practices*. Janet Clark from *Restorative Justice* had travelled from London to train all staff in this approach at our August INSET day and returned in November to train our Peer Leaders. Pupils participated in a full day of activity, designed to equip them in working to support peers when difficulties arise within friendships.

Working alongside staff in these approaches is making a positive impact on pupil behaviour and relationships across children in the school.

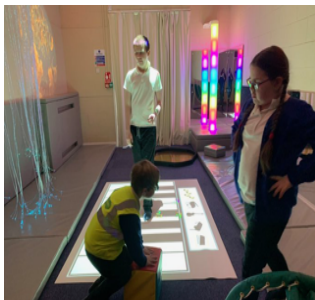
In **Rhu Primary**, Primary 2 Bounced for a Healthy Heart in February. They raised money for



class trips and got some healthy exercise into the bargain!



As part of their Inventor's Topic, **Rhu Primary** invented their own Scottish pizzas. They took them along to Padrone's, their local pizzeria to see what they thought of the ideas. They loved them so much that they invited P6 to stay and see how pizzas were made, have the chance to make a pizza, watch it being cooked and best of all ...eat it!

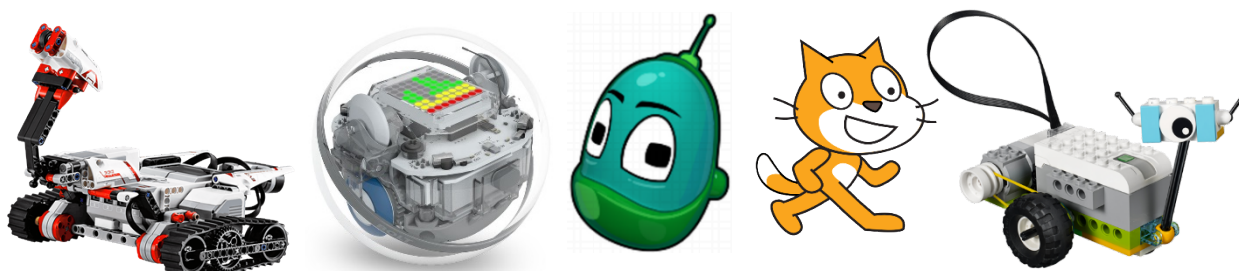


Parklands School has a new sensory room to support learning opportunities and help the young people explore through their senses.



Digital Learning

Digital Learning Team – 2019 Update



Argyll and Bute Council's **Digital Learning Team** supports teachers, school staff and pupils throughout Argyll and Bute in the use of technology in education. The team consists of Gary Clark, Simon Nitschke and Tom McLaughlin.

From March 2018 to March 2019, the team has delivered Digital Learning to 1362 pupils ranging from Pre-5 to S6, consisting of 634 girls and 728 boys. In the first three months of 2019, the team has provided Digital Learning to 378 pupils ranging from Pre-5 to S4 across Argyll and Bute. Primary and secondary pupils that we work with are given the skills to become Digital Leaders, meaning that they can pass on what they learn to their peers, as well as staff.

During this three-month period, the team has so far visited schools in three of the four clusters in the local authority, with more visits and events planned to take place throughout the year across the area. In February, the team delivered online safety presentations for Safer Internet Day to four Bute and Cowal primary schools: Strachur, Toward, Innellan and Sandbank. The team also recently ran an all-day technology event to support a STEM week in **Garelochhead Primary School**, presentations at a twilight in Hermitage Academy and several extracurricular technology workshops at the Digital Hub in Dunoon.

The team has recently expanded into providing Digital Learning to Early Years, and provided training in use of suitable technology to staff at Rothesay Joint Campus, as well as running a stall at an Early Years Community Family Day at the Queen's Hall in Dunoon for practitioners and parents.

Additionally, an authority-wide transition project for Gaelic is being supported by the Digital Learning Team, who co-ordinated the selection of robotics technologies to be used at several transition events with multiple primary and secondary schools taking part. The team has also supplied supporting materials which are being translated into Gaelic, and delivered training in the use of the technologies to staff and S4 pupils in Inveraray. The Digital Learning Team will be supporting four of these transition events in May and June 2019.

The team is also planning to organise events for the Scottish Government's Cyber Scotland Week in April and the EU Code Week in October.

The Digital Learning Team has also been involved in an ongoing project trialling the use of Chromebooks in education. This pilot began in May 2018, with four schools so far having tested the devices in classrooms. The team is pleased to report that, although evaluation is still ongoing, the trial has so far been met with positive feedback, with staff citing benefits such as touch screen functionality, ease of use, unobtrusive updates and less disruption to teaching and learning for troubleshooting compared to regular laptops.

Expressive Arts

Guess the Decade!

Cardross Primary pupils have been working with their Art teacher to produce artwork for their show 'Through the Decades' to celebrate the school's 60th birthday.



Colourful 'Coos'!



Primary 1/2 at **Rosneath Primary** have been using coloured pencils re-create their versions of 'McCoo' artwork of the artist Steven Brown.

Samba Drumming

P4 at **Rhu Primary** demonstrated their samba drumming skills with Mark McSporran in February. Noisy, energetic and lots of fun!



Drama at Rhu



P4 at **Rhu Primary** showed their creative side during drama lessons Here's one of P4 sailing down the River Nile in a boat! Watch out for the crocodiles!

Science Fiction

Kilcreggan Primary have been taking part in storytelling at Cove Park with lots of intergalactic and alien stories!



Science, Technology, Engineering and Maths (STEM)



Garelochhead Primary held a STEM development event in school. The Pupil council and house captains wrote a letter of invitation that was sent to all the local businesses to invite them to come and work with us on 4 questions related to the 4 contexts of learning. 20 representatives

from the Ministry of Defence, school health, dental service, accountancy, engineering (Babcock and Jacobs), outdoor learning, the local bus driver, Police Scotland, Pre-5, the local minister, youth worker and parents took part. The children had an absolute ball interacting with our visitors and many links were made that will enable us to enhance the learning experiences of the children in the future.

Primary 6 pupils at **Colgrain Primary** School were privileged to learn more about the knowledge and skills required be a scientist from Dr Suzanne Maclachlan. Dr Malachlan, a former pupil of Hermitage Academy and science student at University of Edinburgh, now works at the Oceanography Centre in Southampton studying micro-fossils from the seabed. The pupils loved learning about how the fossils are gathered and used to collect information about ice ages hundreds of years ago. P6 had a 'virtual tour' round Dr Maclachlan's laboratory and saw the many different sizes and shapes of fossils collected. Several pupils commented they felt "inspired" and would like to be scientists when they grow up.



Garelochhead Primary has been focusing on STEM activities. Scientists, engineers and IT specialists have been in school helping to develop our skills in this area of the curriculum. The children have been learning about rockets, the effect of gravity on the semi-circular canals in the ears of astronauts, World War 2 tanks and planes, robotics and computer programming. These learning experiences were greatly enhanced by the visiting specialists.



P4 at **Rhu Primary** visited Glasgow Science Centre as part of their Oceans and Seas topic in social studies. They learned about life under the sea and the impact of pollution on the environment. Primary 2 had fun as they explored the Five Senses at the Science Centre. P1 in **Rhu Primary** used their STEM knowledge to make a



bridge using a range of different materials.



They also engineered water shoots to transport water from one bucket to another. In P2, **Rhu Primary** explored electricity and circuits.



Hermitage Primary's P5 theme was **Electricity**. Through a highly creative, 'game-show' concept, the children in this stage shared all their new knowledge and skill. They certainly brought this science topic to life as they demonstrated their knowledge of circuits, electricity in our world and the development of sustainable power sources. Of especial interest was their cooperative group STEM Challenge where they were asked to design and construct a working lighthouse. The criteria for success was specific and the children had to adopt particular World of Work roles in order to complete the Challenge.



Outdoor Learning

'ONE' Time

Outdoor Learning – 'ONE' TIME (Outdoor Nature Explorers) – all classes in Cardross Primary continue to have outdoor learning where they have been using the outdoors to develop learning further in Maths, Science, Literacy and Health and Wellbeing. Den building demonstrating teamwork has proved to be popular!





Green Fingers at Luss!



Children at **Luss Primary** have been enjoying eating the vegetables that they have grown from their Waitrose Grow to Sell box. They have grown lettuce, radishes, spring onions, pak choi, rhubarb, raspberries and herbs. They have been enjoying eating the salad with their lunch and have taken the extra lettuce home. They have also painted signs to show all the skills they use when working in the garden.

Eco Friday

Hermitage Primary enjoy outdoor Eco lessons this year with the member of staff who is a trained Forest Schools Leader. Primary 1 pupils have been spending time in small groups exploring and developing their skills in the outdoors on a Friday afternoon. They are making good use of the new Hermitage Park spaces right next door to the school and this way of learning, beyond the traditional confines of a classroom, broadens experience and offers life skill for everyone.



Wider Achievement

Eco Flags



Colgrain Primary School were recently commended by Eco-Schools Scotland on the outstanding achievement of their 5th Green Flag. The eco-committee was commended throughout the assessment process for the hard work and dedication shown by all pupils, staff and partners involved. The assessor was most impressed by partnerships that have been developed with the Helensburgh Toyota, Sustran, HMNB Clyde and Community Police Officers. Pupils have also enjoyed joining forces with the school catering team to cook with fruit harvested from the school orchard.

More Eco Flags

Eco Committee – **Cardross Primary** have achieved their 3rd Green Flag award and the Eco committee have continued to strive for success and were delighted to receive the Bronze Award level for Green Trees School Award.



And More Eco Flags!

Rhu Primary are very proud of their 6th Green Flag! The Eco Committee presented to the whole school to share their new ideas on saving the environment. They worked with kitchen staff to end plastic spoon use, decided not to have individual jam sachets and have reduced plastic cup use by bringing water bottles into the lunch hall.

Even More Eco Flags!

Arrochar Primary are working hard to improve three areas in their school. The areas are LITTER, WASTE MINIMISATION and BIODIVERSITY. The pupils and staff are keeping their playground and school grounds free from litter, recycling, growing our own fruit and vegetables in our garden, outdoor learning and biodiversity.

Arrochar Primary have been awarded their third Green Flag!



Parklands Nurture



As a strategic nurture group supporting HALCO schools, Parklands School were successful in their proposal to share their practice at the Scottish Learning Festival. Staff delivered a 45 minute presentation and are overwhelmed with the feedback they have been receiving from all over Scotland.

Hermitage Has Talent

Hermitage Primary share in Achievement Assemblies each week and share a variety of achievements of all pupils. From achievements in gymnastics through to Highland Dance, street dance and much more. Congratulations to all talented pupils – we're very proud of you!



Cardross Does Sport



Cardross Primary have had lots of sporting achievements to celebrate including cross country, netball, swimming, athletics, and ice skating. In the Garscube Harriers Cross Country competitions in November and February



Cardross primary had runners from P5, P6 and P7.

The Primary 5 team came 2nd in both events. In the Ardencaple Schools Football competition the Cardross Primary team were winners of the Plate competition.

Team Rosneath



Rosneath Primary's residential trip was to Kingswood for an Outdoor Learning experience. Team building, archery, climbing, and abseiling – they did it all!

Quiz Winners



Arrochar Primary School was the clear winner of Helensburgh Rotary Club's annual Primary 7 quiz, held at Lomond School. The quiz was about general knowledge, science, sport, politics and much more. The Arrochar team achieved a winning score of 83 per cent, with the others, including Cardross, Colgrain, Hermitage, Lomond and Rhu closely grouped from 64 to 73 per cent. Well done

Team Arrochar!

Community Partnerships and Parental Involvement

Burns Night



For their annual Scottish and Burns Night in **Cardross Primary** held a Burns competition where pupils had to learn a poem and song as well as produce a piece of Scottish art work. This was followed by a Scottish concert supported by our Parent's Association.

Inter-Generational Project

PUPILS, teachers, parents and elderly residents in Arrochar have been part of an inter-generational project in the village to bring people of all ages together. Pupils of **Arrochar Primary** have been working with Arrochar & Tarbet Community Development Trust to organise activities for all ages where they can learn from each other and take part in events. A visit from an animal expert, a Scottish themed afternoon, a cinema visit and sharing skills and knowledge time e.g. Morse Code and Lancaster Bomber have already taken place.

Scottish Afternoon

Rosneath Primary also had a Scottish Afternoon where family and friends joined in with songs, poems and dancing.



Happy 60th Birthday

Cardross Primary School celebrated the 60th Anniversary of the official opening of the school on the current site on March 6th 2019. The school had a whole school party lunch to celebrate. The whole school show this year ‘Through the Decades 1959 – 2019’ was a sell out for all 3 performances.



Nativity at Ardardan



In **Cardross Primary** the local librarian visits the Primary 1 class once a month to share a book and literacy activities. Ardardan Estate invited Cardross Primary to perform their infant Nativity show down at the farm.

Festive Performance

Hermitage Primary had a very busy festive season with infants in P1-3 presenting a fantastic Christmas concert - “Shine Star



Shine". P3 readers narrated confidently and clearly, pulling this familiar story together for their audiences. P2 and P3 entertained with a lovely selection of Christmas songs which were clearly enjoyed by the audiences. The children gave two performances this year, both in school, with the addition of a new evening performance. Each time the houses were full and the audiences very appreciative.

Community Concerts

Cardross Primary had a Christmas Concert for Senior Citizens and Grandparents.



Crafty Christmas

All classes in **Hermitage Primary** were also very busy 'crafting' in early December, preparing goods to sell at the Parent Council Christmas Fair. The stalls ranged from



tree decorations and gingerbread men to hand crafted whisky barrel-stave candle holders and evergreen wreaths. Working with professionals enabled the children in P4 and P6



respectively to learn new skills as they created gifts of a high quality.

Rhu's Magic Castle

Rhu Primary P4 celebrated their storyline 'The Magic Castle' topic in style with an open afternoon in January! **ALL** parents and carers



came to marvel at the literacy and art on display and were hugely impressed by the children's efforts!

Happy Friday

Parental Involvement in P1 / P2 Soft Start, Shared finish.
Cardross Primary have parent volunteers who help at Friday afternoon My Time activities.



World War 2 Remembered In Rhu Primary P7 were studying World War 2. They invited all parents to a Tea Dance War to celebrate VE day in style, sing some old favorites and taught them how to jive. A feast of wartime carrot cookies, washed down with lashings of ginger beer was to follow.
“It’s a long way to Tipperary...”

Contributions to Charities

Plaster It Purple



Colgrain Primary School was thrilled to present the Glasgow Children's Hospital Charity with a cheque for the grand total of £1085.84. All pupils from Colgrain Nursery and Primary showed great enthusiasm during the school's 'Plaster it Purple Day'. Fun outfits ranged from purple polka dots to purple princesses, they had it all! Donations totaled £650.84 and this money, combined with the funds raised from the community coffee morning,

contributed to the impressive amount donated.

Christian Aid Netball & Football

Last May, 9 teams from different Primary schools in the Helensburgh and Lomond area took part in the annual Christian Aid Netball tournament. The tournament took place in Lomond Sports Hall and was a most enjoyable evening with some great play and teamwork shown by all the pupils involved. In the preliminary rounds Hermitage Primary and Cardross Primary came out top, with Colgrain Primary and the All Stars coming runners-up.



The Hermitage Primary school football team travelled to Hermitage Academy to take part in the annual Christian Aid football tournament. The boys played very well on the night winning all of their group games, scoring 17 goals and conceding 0. In the semi-final they played Lomond and despite conceding their first goal of the tournament they won the game 7-1. In the final they faced Cardross who they had already beaten in the earlier group stages. The final proved to be a tight game with Hermitage edging it by a single goal

Rocking their Socks

Cardross Primary Pupil Council class Bake Sales this year have raised money for Downs Syndrome Scotland, Erskine Hospital, KrabbeUK, Arthritis UK and Shelter Scotland. As well as Bake Sales staff donation of toys to Robin House CHAS, Christmas Offering to Garelochhead Riding for the Disabled and whole school Genes for Jeans day and staff 'Rocked their Socks' for Downs Syndrome Scotland.



Save the Children Fund Raising



Hermitage Primary's Pupil Council also organised a very enjoyable Christmas Movie morning on our Jumper Day. Having surveyed classes to determine the most popular Christmas films, the Committee offered these selections to the children and all of our pupils went to the film of their choice and thoroughly enjoyed their morning of festive entertainment.

The ultimate aim of the Committee was to raise funds for Save the Children and a massive total of £316.55 was raised through the day, which was added to our festive giving for the international charity.

Red Nose Day in Parklands

Parklands School raised over £110 for Red Nose Day and everyone had a great time!



St. Joseph's Poppy Appeal

St Joseph's pupils raised **£100.53** for the Poppy Appeal in November. Many thanks to you for your continued generosity.

Food Bank Appeal



Primary 3 at **Rhu Primary** collected food for the Helensburgh food bank as part of their harvest appeal. They collected over 500 items.

Christmas Fund Raising

Thanks to the generosity of the whole school community over the festive period, **Hermitage Primary** presented a cheque to **Save the Children**



for a huge total of **£940.25**. The money was raised through donations at their Nativity performances, the Pupil Council Jumper Day and the offering at our end of term Church Service. Thank you everyone!

SCHOOL CONTACTS

SCHOOL	HEAD	ADDRESS	WEBSITE
Arrochar Primary School	Alison Palmer	Arrochar Primary, Tarbet, Arrochar, G83 7DG 01301 702261	http://www.arrochar.argyll-bute.sch.uk
Cardross Primary School	Kelly Girling	Cardross Primary, Kirkton Road, Cardross, G82 5PN 01389 841433	http://www.cardross.argyll-bute.sch.uk
Colgrain Primary School	Johanna McClelland	Colgrain Primary, Redgauntlet Road, Helensburgh, G84 7TZ 01436 673557	http://www.colgrain.argyll-bute.sch.uk
Garelochhead Primary School	Denise Donald	Garelochhead Primary Garelochhead, G84 0DG 01436 810322	http://www.garelochhead.argyll-bute.sch.uk
Hermitage Primary School	Elsbeth Davis	Hermitage Primary, Argyle Street East, Helensburgh, G84 7EW 01436 672949	http://www.hermitage.argyll-bute.sch.uk
John Logie Baird Primary School	Carolyn Randall	John Logie Baird Primary Winston Road, Helensburgh, G84 01436 674001	http://www.johnlogiebaird.argyll-bute.sch.uk

Kilcreggan Primary School	Frances Bretman	Kilcreggan Primary, School Road, Kilcreggan, G84 0HT 01436 842109	http://www.kilcreggan.argyll-bute.sch.uk
Luss Primary School	Marianne Docherty	Luss Primary, Luss, By Alexandria, G83 8NY 01436 860244	http://www.luss.argyll-bute.sch.uk
Parklands School	Gwen Gilmour	Parklands, 27 Charlotte Street, Helensburgh, G84 7EZ 01436 673714	http://www.parklands.argyll-bute.sch.uk
Rhu Primary School	Anne Milne	Rhu Primary School Road, Rhu, G84 8RS 01436 820316	http://www.rhu.argyll-bute.sch.uk
Rosneath Primary School	Emma McDermid Caroline Lamond (acting HT)	Rosneath Primary, Rosneath, G84 0RJ 01436 831354	http://www.rosneath.argyll-bute.gov.uk
St Joseph's Primary School	Michelle Collins	St Joseph's Primary, Old Luss Road, Helensburgh, G84 7LR 01436 671748	http://www.st-josephs.argyll-bute.sch.uk

ARGYLL AND BUTE COUNCIL

**Helensburgh and Lomond Area
Committee**

Customer Services

20 June 2019

**REQUEST FOR FINANCIAL ASSISTANCE FROM HELENSBURGH AND
DISTRICT TWINNING ASSOCIATION**

1.0 EXECUTIVE SUMMARY

This report provides information on a request from the Helensburgh and District Twinning Association for financial assistance which would help with a visit to Thouars in July 2019 and asks Members of the Area Committee to agree to utilise the Twinning Budget for 2019/20.

ARGYLL AND BUTE COUNCIL

**Helensburgh and Lomond Area
Committee**

Customer Services

20 June 2019

**REQUEST FOR FINANCIAL ASSISTANCE FROM HELENSBURGH AND
DISTRICT TWINNING ASSOCIATION**

2.0 INTRODUCTION

- 2.1 A request for financial assistance from the Helensburgh and Lomond Area Committee Twinning Budget 2019/20 has been received from the Helensburgh and District Twinning Association which will assist with the costs of a visit to Thouars scheduled to take place in July 2019.

3.0 RECOMMENDATIONS

- 3.1 Members are asked to agree to grant the sum of £833 from the Twinning Budget for 2019/20 towards the costs of the visit.

4.0 DETAIL

- 4.1 Helensburgh – Thouars Twinning Association was set up in 1983 with Dumbarton District Council to link the town of Thouars, France with Helensburgh. The Twinning Agreement was re-signed with Argyll and Bute Council in 1999.
- 4.2 The Argyll and Bute Council budget available for the Helensburgh and Lomond area for 2019/20 is £833 to financially support twinning initiatives.
- 4.3 The twinning between Helensburgh and Thouars has proven to be successful with visits between the two towns, which has assisted French and Scottish young people with work experience in another country and is of great benefit to those who are learning languages.
- 4.4 The Association wishes to promote the twinning links locally, with a specific emphasis on increasing the number of young people and young families who participate in the twinning links.
- 4.5 After a very successful visit in July 2017 bringing cultural and economic

benefit to Helensburgh, the Association are now focussed on the trip to France in 2019. The Association propose to use the funds to cover the costs of travel for children and young people who are participating in the trip. A letter outlining the request and further detail of the proposed visit is attached as Appendix 1 to this report.

5.0 CONCLUSION

- 5.1 The Twinning Association wishes to continue to promote links with Thouars and this would be assisted by the awarding of the grant to help with the costs of the visit in 2019.

6.0 IMPLICATIONS

- 6.1 Policy - Consistent with the Council's policy of supporting twinning links between Helensburgh and Thouars.
- 6.2 Financial – utilises the Twinning Budget for Helensburgh and Lomond for 2018/19.
- 6.3 Legal - None
- 6.4 HR - None
- 6.5 Fairer Scotland Duty:
- 6.5.1 Equalities – protected characteristics - None
- 6.5.2 Socio-economic Duty - None
- 6.5.3 Islands - None
- 6.6 Risk - None
- 6.7 Customer Service - None

Executive Director of Customer Services

Policy Lead - Councillor Robin Currie

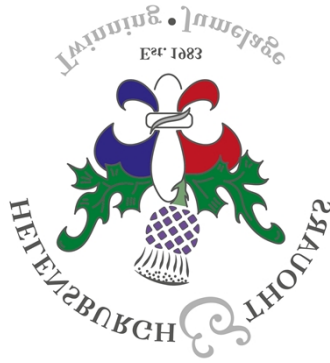
30 May 2019

For further information contact: Shona Barton, Area Committee Manager

Telephone 01436 657605 - shona.barton@argyll-bute.gov.uk

Appendix 1 – letter from Helensburgh and District Twinning Association

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64 Campbell Street
Helensburgh
G84 9QW

2nd May 2019

FAO Mrs Shona Barton
Argyll & Bute Council

Dear Shona,

Further to our telephone conversation earlier this week, please accept this letter as a formal request for funding for the Twinning Association.

After a very successful visit in July 2017 bringing cultural and economic benefit to Helensburgh, we are now focussed on the trip to France in 2019. The committee propose to use the funds to put towards the ever-increasing transport costs when we are in France (£1169.93 in 2015). Specifically, we plan to make it that the children/young people will have free travel when we go to France making the Association appeal more to local families and a younger dynamic. We are also planning forward to the next visit from the French visitors, and a trip to the capital using our train service for the 40 guests would cost £860 (current prices).

Our committee would welcome the support of elected members in maintaining this twinning link and its associated costs.

I look forward to hearing from you.

Yours sincerely

Deborah Dennett
Secretary, Helensburgh and District Twinning Assoc.

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ARGYLL AND BUTE COUNCIL

HELENSBURGH AND LOMOND
AREA COMMITTEEDEVELOPMENT AND
INFRASTRUCTURE SERVICES

20 JUNE 2019

HELENSBURGH PIER

1.0 EXECUTIVE SUMMARY

- 1.1 This report provides Members with an update on the condition of Helensburgh Pier, along with options for future consideration.
- 1.2 A principal inspection was organised for Helensburgh Pier and carried out by the consultant Arch Henderson; their report was produced in October 2018. The report recommended that a restriction be put in place to prevent vessels berthing - a Notice to Mariners was duly issued based on the report recommendations.
- 1.3 A structural analysis was organised utilising in-house resources and options to reinstate the pier were considered:-
 - Minor repairs to the existing timber pier. This option would ensure safe access for pedestrians only; it would not facilitate berthing of the Waverley and the fire-damaged section of the pier would remain off-limits. Related costs are likely to be in the region of £60K.
 - Major repairs to the timber pier to reinstate all damaged sections: This option would facilitate Waverley berthing and permit full pedestrian access. Essentially, all damaged timbers would be replaced on a like-for-like basis, including timbers in the fire-damaged area. Costs for this option are likely to be in the region of £850K.
 - Construct new berthing structure (monolithic piles with fendering system) adjacent to the pier and connected by an access gangway: This option would allow the Waverley to berth. Costs are likely to be in the region of £580K for this option.
 - A further option could also be considered which would allow the re-opening of the berth face to smaller vessels i.e. with lesser berthing loads than the Waverley. A cost estimate for related works is yet to be produced.
 - Following a meeting with Waverley Excursions, yet another option is now being considered which would involve berthing the Waverley to the west side of the pier. This option would involve dredging to allow the Waverley to approach the west side of the pier, but would involve less work on the pier itself. Again, a cost estimate for related works is yet to be produced.
- 1.4 Funding has not been identified for any of the current options under consideration; as such, high cost options identified above in sections 1.3.2 and 1.3.3 will not be pursued.

- 1.5 Listing of the pier – Helensburgh Pier has recently been listed as a Category C structure. It is likely that at least some of the proposals being considered for Helensburgh Pier would require listed building consent.
- 1.6 Council officers and representatives from Helensburgh Seafront Development Project (HSDP) have now met on a number of occasions to exchange information and discuss HSDP's plans. Gerard Lindsay and David Cantello from HSCP have now stated that their objective is to develop the pier to cater for small craft by installing pontoons to the east side and confirmed their understanding that refurbishment of the main pier structure is a matter for the council. Discussions have centred on assessing the viability of introducing these pontoons. A plan, indicating the likely location for new pontoons, is attached in Appendix D to this report. As both planned works could well be inter-dependent i.e. a) the Council's potential plans to re-instate a safe pedestrian area and/or re-open the berth face and b) the HSDP's plans to introduce pontoons, it is proposed that liaison between both groups continues for the mutual benefit of all interested parties.
- 1.7 The Area Committee is asked to:-
 - a) Note the update provided regarding the condition of the pier.
 - b) Endorse working between the Council and HSDP in relation to their aspiration for pontoons, with officers providing technical advice and support.
 - c) Recommend to the Council's Harbour Board that Officers continue to liaise with 'Waverley Excursions Ltd.' to arrive at the most cost effective, and low-cost, solution which would allow the Waverley to berth at Helensburgh Pier in the future, and
 - d) Agree that Officers provide a further update report at a future meeting of the Helensburgh and Lomond Area Committee.

HELENSBURGH PIER

2.0 INTRODUCTION

- 2.1 A 'Notice to Mariners' (NTM) was issued in October 2018 to advise mariners that the berthing face at Helensburgh Pier was now closed – albeit on a temporary basis. The NTM is still in force. A number of briefing notes have been issued to Members to provide updates on surveys / design analysis etc. This report provides Members with details of the analysis which was carried out, to ascertain the actual condition of the pier, along with potential remedial options for future consideration.

3.0 RECOMMENDATIONS

3.1 The Area Committee is asked to:-

- a) Note the update provided regarding the condition of the pier.
- b) Endorse working between the Council and HSDP in relation to their aspiration for pontoons, with officers providing technical advice and support.
- c) Recommend to the Council's Harbour Board that Officers continue to liaise with 'Waverley Excursions Ltd.' to arrive at the most cost effective, and low-cost, solution which would allow the Waverley to berth at Helensburgh Pier in the future, and
- d) Agree that Officers provide a further update report at a future meeting of the Helensburgh and Lomond Area Committee.

4.0 BACKGROUND

- 4.1 Helensburgh Pier dates from circa 1800's and was constructed to facilitate berthing of steam ships. The original stone wall and infill structure was extended with a timber pier head in 1871. Prior to its closure to vessels in October 2018 it was little used, although the Waverley berthed on occasion over the summer months. Due to mechanical issues, the Waverley is not operating this season. In a normal season, the Waverley berths on approximately 20 separate days each year – from spring to early autumn. The income generated at the pier over the last few years has been minimal - as the Waverley is operated as a charity, no fees or dues have been applied by the Council.
- 4.2 A substantial section of the timber pier was damaged by fire in the nineteen nineties, following which, a decision was taken to fence the damaged section off from public access. At this time, no further works

were planned to reinstate fire-damaged timbers as the sub-structure of the pier was considered to be structurally sound.

- 4.3 As part of the site investigation works for the development of Helensburgh waterfront, a survey was carried out on Helensburgh Pier. Aecom Ltd was engaged by the Council to carry out this task and a Pier Visual Inspection Report was duly produced in early 2016. AECOM's report highlighted various areas of concern and made reference to some areas which posed a high risk to pedestrian safety – mainly tripping hazards on the decking; these areas were all duly attended to and made safe at the time. The report also recommended that a fully detailed inspection be carried out on the timber pier 'due to the need for more information to determine the overall structural condition'.
- 4.4 A consultancy brief for a detailed 'principal' inspection and structural report on a number of the Council's main piers and harbours, including Helensburgh Pier, was issued in early 2017, in line with AECOM's recommendations, and awarded to the consultant Arch Henderson in May 2017. Principal inspections provide information on the underlying condition of the facility and any potential limitations on berthing loads. The report for Helensburgh Pier, received by the Council in October 2018, recommended that:-
- *'...there may be eccentric loading put into piles due to missing timbers and coupled with the erosion of the timber structure within the tidal zone, it is recommended that a detailed structural analysis is carried out to confirm the structural; integrity of the pier.'*
 - *'It is further recommended that a restriction should be put in place to prevent any vessels from berthing at the pier until the above analysis is carried out.'*

A Notice to Mariners was duly issued based on the report recommendations.

5.0 DETAIL

- 5.1 Following receipt of the Arch Henderson report, a structural analysis was organised utilising in-house resources; Argyll and Bute Council's Infrastructure Design Department inspected the structure above the water level, whilst Tritonia Scientific Ltd undertook a dive survey of the structure below. BM Trada undertook invasive testing of the timber piles and several other timber members. The surveys carried out identified that much of the bracing timbers, high-level horizontal members and connection plates require replacing. The underwater survey found no evidence of significant structural damage to the majority of the timber piles, however noted that the South East corner had suffered significant impact damage. Results from computer analysis indicated that the structure undergoes significant movement when berthing loads are applied. The design analysis and related surveys have cost, to date, in the region of £30K.
- 5.2 A topographic, bathymetric, and 3D laser scan survey of the pier and surrounding area was undertaken by Aspect Land + Hydrographic Surveys during July 2017. An excerpt is presented in Appendix A. The diagram in Appendix B shows movement in the structure when berthing

loads are applied and the photograph in Appendix C shows missing timbers in the fire-damaged area.

5.3 No funding has, as yet, been identified for carrying out reinstatement works at the pier. The following options are currently under consideration:-

- Minor repairs to the existing timber pier. This option would ensure safe access for pedestrians only; it would not facilitate berthing of the Waverley and the fire-damaged section of the pier would remain off-limits. Related costs are likely to be in the region of £60K.
- Major repairs to the timber pier to reinstate all damaged sections: This option would facilitate Waverley berthing and permit full pedestrian access. Essentially, all damaged timbers would be replaced on a like-for-like basis, including timbers in the fire-damaged area. Costs for this option are likely to be in the region of £850K.
- Construct new berthing structure (monolithic piles with fendering system) adjacent to the pier and connected by an access gangway: This option would allow the Waverley to berth. Costs are likely to be in the region of £580K for this option – but see 5.6 below – listing of the pier.
- A further option could also be considered which would allow the re-opening of the berth face to smaller vessels i.e. with lesser berthing loads than the Waverley. A cost estimate for related works is yet to be produced.
- Following a meeting with Waverley Excursions, yet another option is now being considered which would involve berthing the Waverley to the west side of the pier. This option would involve dredging to allow the Waverley to approach the west side of the pier, but would involve less work on the pier itself. Again, a cost estimate for related works is yet to be produced.

5.4 As mentioned previously, funding has not been identified for any of the current options under consideration; as such, high cost options identified above (2nd and 3rd bullet points) will not be pursued.

5.5 At this time, it is understood that work to replace Waverley's boilers is likely to cost in the order of £2 million. Although Waverley Excursions are confident that all necessary works will be carried out, it is unlikely that the Waverley will return to Helensburgh Pier until the 2020 sailing season.

5.6 Listing of the pier – Helensburgh Pier has recently been listed as a Category C structure. The guidance document issued by Historic Environment Scotland on the principles of listed buildings consent, states the following:-

'Listed buildings are protected under the Planning (Listed Buildings and Conservation Areas) Scotland Act 1997. This establishes that any work which affects the character of a listed building will require listed building consent. It is a criminal offence to carry out such work without listed building consent.'

The guidance document also states:-

'In assessing an application for listed building consent, the planning authority is required to have special regard to the desirability of preserving the building, or its setting, or any features of special architectural or historic interest which it possesses.'

It is therefore likely that, at least some of the proposals being considered for Helensburgh Pier, may require listed building consent – although, further advice in the guidance note states that *'like-for-like repairs would not normally require listed building consent'*. If a proposal is identified which is likely to affect the appearance of the pier, further guidance will be sought on this issue.

- 5.7 In the meantime, a local group made up of volunteers with professional backgrounds, the 'Helensburgh Seafront Development Project' (HSDP), has been researching options to introduce pontoons at Helensburgh Pier. The HSDP was set up as a SCIO Charity in December 2015 (SC046191). Their Scottish Charity Registration states:

The organisation's purposes are:

1. To develop new recreational and community facilities at Helensburgh seafront for the benefit of the community and the general public and to foster wider community regeneration of the town.
2. To enable provision and organisation of recreation activities to improve quality of life and wellbeing for residents of Helensburgh & Lomond and its environs.
3. To enable the advancement of public participation in sports and recreation by creation of facilities and to targeting those affected by poverty, ill health and disability by working in partnership with other groups and agencies such as Enable to allow participation in canoeing and other water sports in the water basin area (West Bay Lagoon).

A Crowdfunder campaign in 2017 raised £850 for a feasibility study to progress the regeneration project. The HSDP's intention at that time was to save and regenerate Helensburgh Pier, and install a Wavebreaker / Walkway which would help with flood prevention and also provide a calm safe environment for water sports in Helensburgh's West Bay Lagoon. They also intended to install pontoons to attract visitors and small craft to the town and accommodate the Waverley Paddle Steamer.

HSDP's website currently outlines phase 1 of their project as a "technical feasibility study & business plan - the study will be used to assess the technical issues, operational constraints and the initial business case for the pier refurbishment".

- 5.8 Council officers and representatives from HSDP have now met on a number of occasions to exchange information and discuss HSDP's plans. Gerard Lindsay and David Cantello from HSCP have now stated that their objective is to develop the pier to cater for small craft by installing pontoons to the east side and confirmed their understanding that refurbishment of the main pier structure is a matter for the council. Discussions have centred on assessing the viability of introducing these pontoons. A plan, indicating the likely location for new pontoons, is attached in Appendix D to this report. As both planned works could well be inter-dependent i.e. a)

the Council's potential plans to re-instate a safe pedestrian area and/or re-open the berth face and b) the HSDP's plans to introduce pontoons, it is proposed that liaison between both groups continues for the mutual benefit of all interested parties.

- 5.9 Council officers have confirmed to HSCP representatives a willingness to share any helpful information obtained by them while assessing or progressing works agreed by the Harbour Board. It has been made clear that any additional studies/information required specifically to progress the HSCP's proposals will be the responsibility of HSCP.

6.0 CONCLUSION

- 6.1 A slow accumulation of decay, mechanical and fire damage has resulted in serious degradation of the Helensburgh Pier timber structure. Vessel berthing can only be permitted once strengthening works have been completed. Officers will continue to consider options, whilst liaising with both the Waverley Trust and HSDP.

7.0 IMPLICATIONS

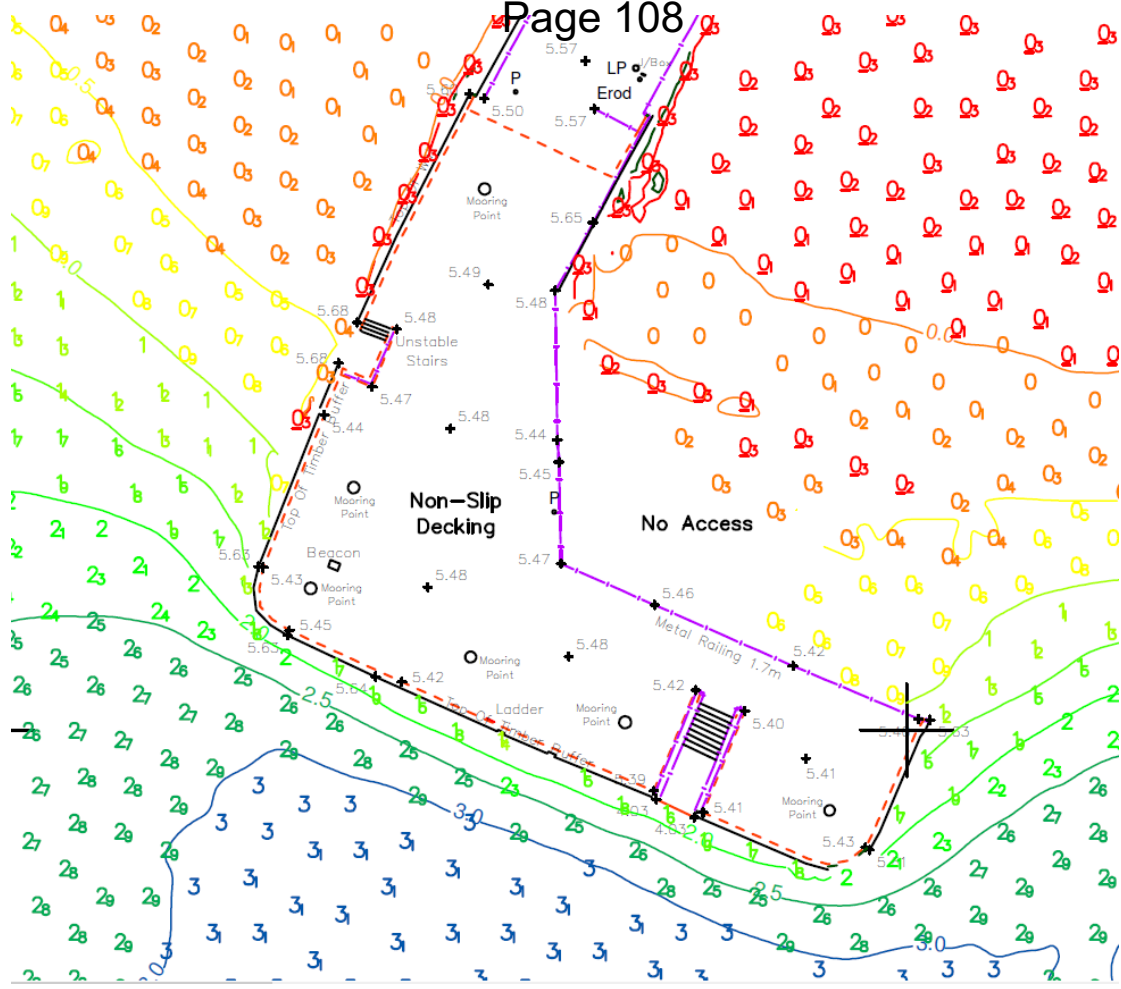
- 7.1 Policy - None
- 7.2 Financial – Currently, no funding source has been identified.
- 7.3 Legal – The Council has a responsibility to ensure that the pier remains safe for users.
- 7.4 HR - None
- 7.5 Equalities / Fairer Scotland Duty – None
- 7.6 Risk – The berth at Helensburgh Pier will remain closed until such times as strengthening works have taken place.
- 7.7 Customer Service – None.

Executive Director of Development and Infrastructure: Pippa Milne
Head of Roads & Amenity Services: Jim Smith
Policy Lead: Councillor Roddy McCuish
22 May 2019

For further information contact: Stewart Clark, Marine Operations Manager
Tel: 01546 604893

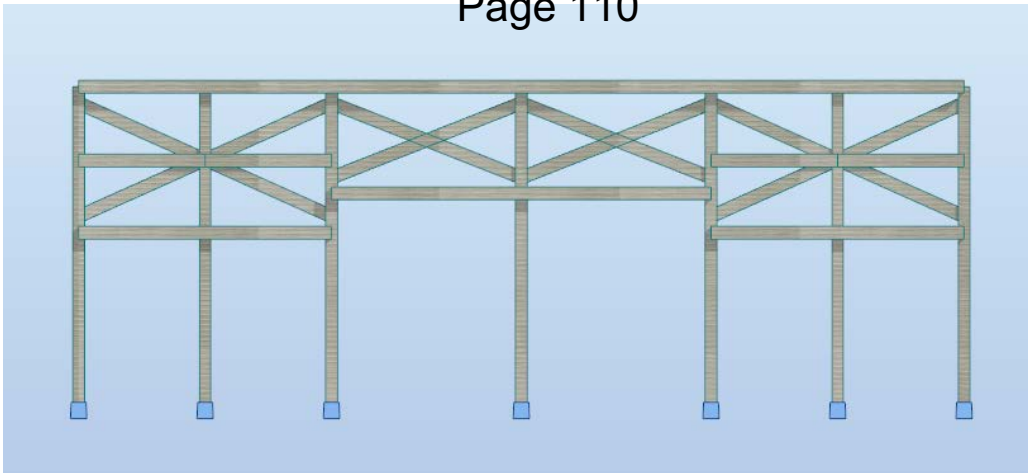
APPENDIX A

Bathymetric Survey

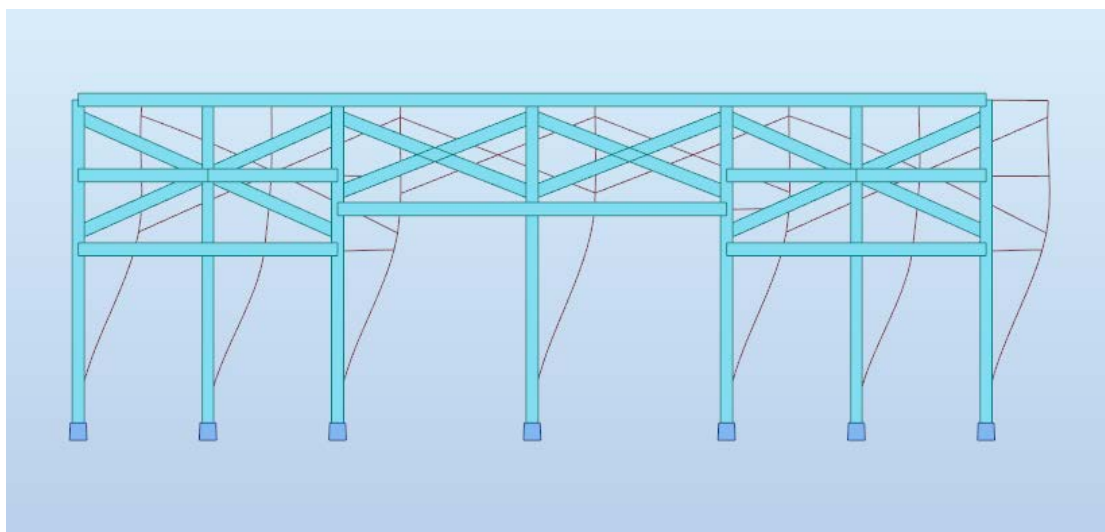


APPENDIX B

Structural / Sway Analysis



2D analysis of three cross sections of the timber pier head structure was undertaken.



With the present condition of the timber elements, the structure failed with regards to BS 6349 calculated berthing and impact loads for a vessel representing the PS Waverley. The failure of the members was observed in exceeding the allowable displacements and stresses.

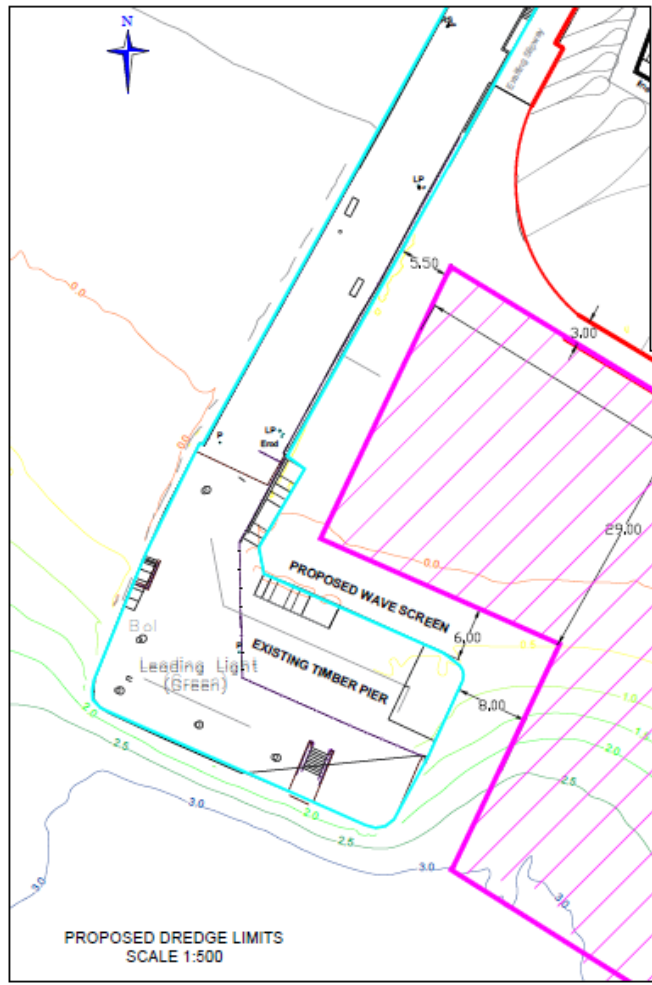
APPENDIX C



Fire damaged area missing deck planks

APPENDIX D

100
1500 SCALE BAR
20
10
0

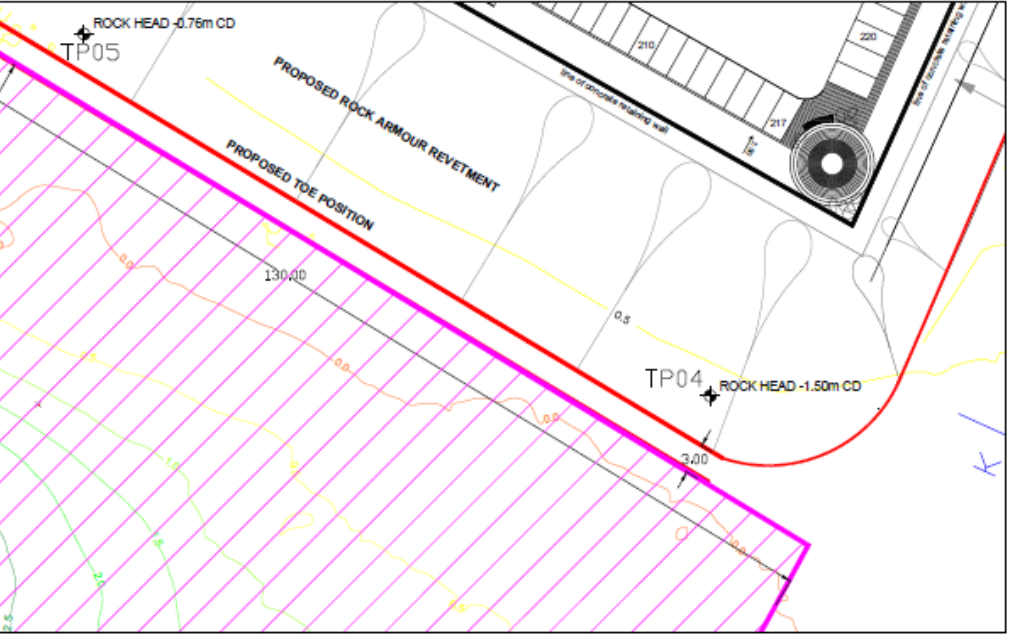


	CD	OD	CD	OD	
H.A.T.	+4.1	+2.48			
M.H.W.S.	+3.4	+1.78			
M.H.W.N.	+2.85	+1.23			
O.D.	+1.62	+0.00			
M.L.W.N.	+1.00	-0.62			
M.L.W.S.	+0.4	-1.22	+0.36	-1.26	Seabed (Varies)
L.A.T.	-0.1	-1.72			
			-0.76	-2.38	Estimated Rock head (Varies)

TIDAL BAR - TRIAL PIT 05
SCALE 1:100

	CD	OD	CD	OD	
H.A.T.	+4.1	+2.48			
M.H.W.S.	+3.4	+1.78			
M.H.W.N.	+2.85	+1.23			
O.D.	+1.62	+0.00			
M.L.W.N.	+1.00	-0.62			
M.L.W.S.	+0.4	-1.22	+0.30	-1.32	Seabed (Varies)
L.A.T.	-0.1	-1.72			
			-1.50	-3.12	Estimated Rock head (Varies)

TIDAL BAR - TRIAL PIT 04
SCALE 1:100



- Legend:
- Proposed Rock Armour Revetment Toe
 - Existing Timber Pier
 - Dredging Boundary

- Notes:
- 1) All dimensions are in metres unless stated otherwise
 - 2) Levels shown are in metres to Chart Datum
 - 3) Do not scale from this drawing
 - 4) Dredging prohibited within:
 - 3.0 metres from toe of proposed revetment
 - 5.5 metres from approach pier
 - 6.0 metres from north east face of pier head
 - 8.0 metres from east face of pier head.

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TITLE		Director of Development and Infrastructure Services Pippa Milne	
Helensburgh Pier Proposed Dredge Limits		DESIGNED BY	JM
		DRAWN BY	JM
DESIGN OFFICE, MANSE BRAE, LOCHGILPHEAD, ARGYLL.PA31 8RD		CHECKED BY	ES
		APPROVED BY	ES
DATE		21/05/19	21/05/2019
		DRAWING NUMBER:	00040-28-101
		SCALE:	As shown on A3
		DATE ISSUED:	21/05/2019

ARGYLL AND BUTE COUNCIL

HELENSBURGH & LOMOND AREA
COMMITTEE

DEVELOPMENT AND
INFRASTRUCTURE SERVICES

20 JUNE 2019

Defence Munitions Glen Douglas – Proposed TRO

1.0 EXECUTIVE SUMMARY

- 1.1 The Ministry of Defence has taken the decision to progress a redevelopment of Glen Mallan Jetty in Loch Long to allow the site to continue to operate as an “Explosives Licenced” facility capable of servicing a range of vessels, including the new Queen Elizabeth Class Aircraft Carriers. The resupply operations at the jetty are serviced from Defence Munitions Glen Douglas (DM Glen Douglas) base.
- 1.2 To minimize the risk to the travelling public it is proposed to introduce TRO(s) to prevent vehicles stopping on defined sections of the A814 Glenmallan and C69 Glen Douglas Road.
- 1.3 This report provides detail of both the MOD proposals and the contrasting ABC Officer proposed TRO(s).

Recommendations

It is recommended that Members agree to progress the Officer proposals, as:

- To promote a clearway inclusive of the A814 and C69 to the extents of the Inhabited Building Distances (IBD's).
- Extents will be based on the plans in Appendix 1 & 2.

ARGYLL AND BUTE COUNCIL

HELENSBURGH & LOMOND AREA
COMMITTEE

DEVELOPMENT AND
INFRASTRUCTURE SERVICES

20 JUNE 2019

Defence Munitions Glen Douglas – Proposed TRO

2.0 INTRODUCTION

- 2.1 The Ministry of Defence has taken the decision to progress a redevelopment of Glen Mallan Jetty in Loch Long to allow the site to continue to operate as an “Explosives Licenced” facility capable of servicing a range of vessels, including the new Queen Elizabeth Class Aircraft Carriers. The resupply operations at the jetty are serviced from Defence Munitions Glen Douglas (DM Glen Douglas) base.
- 2.2 To minimize the risk to the travelling public it is proposed to introduce TRO(s) to prevent vehicles stopping on defined sections of the A814 Glenmallan and C69 Glen Douglas Road.
- 2.3 This report provides detail of both the MOD proposals and the contrasting ABC Officer proposed TRO(s).

3.0 RECOMMENDATIONS

- 3.1 It is recommended that Members agree to progress the Officer proposals, as:
- To promote a clearway inclusive of the A814 and C69 to the extents of the Inhabited Building Distances (IBD's).
 - Extents will be based on the plans in Appendix 1 & 2.

4.0 DETAIL

- 4.1 The Ministry of Defence has taken the decision to progress a redevelopment of Glen Mallan Jetty in Loch Long to allow the site to continue to operate as an “Explosives Licenced” facility capable of servicing a range of vessels, including the new Queen Elizabeth Class Aircraft Carriers. The resupply operations at the jetty are serviced from Defence Munitions Glen Douglas (DM Glen Douglas) base.
- 4.2 The licensing of the base and jetty as a non-nuclear munitions store and resupply point are subject to regulatory and licensing requirements. Further to this the MOD have their own internal multi-layered risk assessment and assurance processes with internal and external auditors

and Competent Authorities. The overall approach to risk assessing both the storage, movement and loading of munitions is to apply the As Low As Reasonably Practical (ALARP) principles in order to minimise the risk of explosion and its effect on members of the public, staff and the environment.

- 4.3 The Head of Establishment (HoE) for DM Glen Douglas has advised that the highest risk of incident is during the loading (and unloading) of the munitions onto vessels; specifically as they are being moved by mechanical handling equipment. The likelihood of an incident remains very low but the impact of such an occurrence is mapped using mathematical modelling and safety guidance to create Inhabited Building Distances (IBD's), which in their simplest form are represented as (cordon) rings to show the extent of any potential blast at defined distances. These distances are shared with and recorded by the Local Authority in what is known as a "Plan E". The Head of Establishment (HoE) for DM Glen Douglas has requested controls are put in place to prevent vehicles from entering or stopping within the IBD of Glen Mallan Jetty when it is being operated.
- 4.4 The Head of Establishment (HoE) for DM Glen Douglas has requested that the Council progress Traffic Regulation Order(s) which would allow the A814 Finnart-Arrochar road to be (completely) closed to vehicular traffic during loading operations.
- 4.5 The Head of Establishment (HoE) for DM Glen Douglas has requested that the Council progress Traffic Regulation Order(s) which would prohibit vehicles from stopping ("a clearway"), within limits defined by an IBD, on the C69 Glen Douglas Road at any time (not tied into loading/unloading operations).
- 4.6 The Network & Standards Manager and Assistant Network & Standards Manager (Traffic & Development) met on site to discuss solutions to the issues with the Head of Establishment (HoE) for DM Glen Douglas in November 2018. This report details the desired MOD solution and the preferred Officer solution for consideration by the H&L Area Committee.

MOD Proposals

- 4.7 The Head of Establishment (HoE) for DM Glen Douglas has made it clear the MOD preferred option would be to completely close the A814 road to vehicular traffic, to the extent of the IBD from the Jetty, during loading operations in order to eliminate the risk to the travelling public from explosives. The practical effect of this however, due to a lack of turning areas on this route, mean that any such closure would need to cover the A814 from Finnart to Arrochar. The Head of Establishment (HoE) for DM Glen Douglas has offered to police the closure with MOD Officers (this would require to be written into a TRO) which would minimise impact on Council resources. Access to local properties and for emergency responders would need to be maintained throughout any closures and it

might be that the MOD could work flexibly around any agreed closure window.

- 4.8 Following discussions with Officers, the Head of Establishment (HoE) for DM Glen Douglas agreed the best solution for the C69 Glen Douglas Road would be to promote a clearway on the section of this route included within the IBD. As with the clearway on the A82 Loch Lomond Road, this would prohibit vehicles from stopping at any point within the extent of the clearway. The MOD Police would be able to enforce this should it be included within the TRO.
- 4.9 As a result of negotiations with Officers, the Head of Establishment (HoE) for DM Glen Douglas has offered to pay reasonable costs associated with drafting, advertising and other fees related to the progress of TROs.
- 4.10 The details of the MOD preferred restrictions to the A814 may include the following, subject to agreement:
- Night time closures or closures at agreed intervals;
 - Closure of the road at Finnart & Arrochar, or other locations as agreed, with flashing signs. Access for residents would be controlled by permits. MOD Police or Police Scotland may also be in attendance during closures. This would need to be agreed with other organisations, Police Scotland may not be able to commit to this requirement;
 - A management/operations procedure for activating the closure would need to be agreed between ABC and MOD.
- 4.11 It should be noted the prohibition of vehicles option will introduce lengthy diversions and the implementation of the closure will often be at short notice due to security concerns. The Head of Establishment (HoE) for DM Glen Douglas estimated that advance warning may be limited to 48-72 hours. The Head of Establishment (HoE) for DM Glen Douglas agreed, in principle, to provide transport facilities from Arrochar to Helensburgh during closures.
- 4.12 The Head of Establishment (HoE) for DM Glen Douglas advised that there will be approximately 30 ships in per year for loading/unloading and that most of these would require a 4-8 hour loading period. The new carrier type would require a 3 day loading period although it is currently planned that these will only load once every 3 years. There are two of the new type carriers so a 3 day closure would be required once every 1.5 years within current MOD plans.

ABC Officer Proposals

- 4.13 Officers consider that closing the A814, even for relatively short periods, is likely to generate a significant volume of objections and will introduce a burden to the travelling public. The following details the Officers preferred restrictions:
- To promote a clearway inclusive of the A814 and C69 to the

extents of the IBD's.

- Although this does not prevent vehicles from passing along the A814 during loading operations it does reduce the risk to a transient one as vehicles would not be permitted to stop within the clearway.
- 4.14 The TRO process can, by nature of the legislation, be a slow process. The right to object to a TRO is included within the legislation and certain types of TRO, if objections are received, require to be referred to a Reporter. It should be noted that both proposals (for a clearway and the prohibition of vehicles) would be subject to referral to Reporter if objections were maintained and on the assumption that the Area Committee did not choose to abandon the process. The Head of Establishment (HoE) for DM Glen Douglas agreed, in principle, to pay Council costs in taking a draft TRO to a Reporter and for the implementation costs if successful (signs, signs, road markings and permits). The MOD preference would be to pursue the 2 x TRO's separately.
- 4.15 Notwithstanding the above, it is the opinion of Officers that the clearway option would generate less objections than the alternative and would have a negligible impact on the travelling public, i.e. there would be no requirement to close the routes and impose a lengthy diversion during loading or unloading operations.

5.0 CONCLUSION

- 5.1 The Ministry of Defence has taken the decision to progress a redevelopment of Glen Mallan Jetty in Loch Long to allow the site to continue to operate as an "Explosives Licenced" facility capable of servicing a range of vessels, including the new Queen Elizabeth Class Aircraft Carriers. The resupply operations at the jetty are serviced from Defence Munitions Glen Douglas (DM Glen Douglas) base.
- 5.2 To minimize the risk to the travelling public it is proposed to introduce TRO(s) to prevent vehicles stopping on defined sections of the A814 Glenmallan and C69 Glen Douglas Road.
- 5.3 This report provides detail of both the MOD proposals and the contrasting ABC Officer proposed TRO(s).
- 5.4 In order to achieve the requirements of the MOD and ensure that disruption to the travelling public is limited it is proposed that:
- To promote a clearway inclusive of the A814 and C69 to the extents of the IBD's.
 - Extents will be based on the plans in Appendix 1 & 2.

6.0 IMPLICATIONS

- 6.1 Policy – none
- 6.2 Financial – The MOD has agreed, in principal, to pay Council costs in preparation of the TRO(s) and, if required, in taking a draft TRO to a Reporter and for the implementation costs if successful.
- 6.3 Legal – none.
- 6.4 HR – none known
- 6.5 Equalities / Fairer Scotland Duty – none known
- 6.6 Risk – None
- 6.7 Customer Service – none.

Executive Director of Development and Infrastructure Pippa Milne
Policy Lead Councillor Roddy McCuish
June 2019

For further information contact: Stuart Watson, Assistant Network & Standards Manager

APPENDICES

Appendix 1 – C69 IBD Extents
Appendix 2 - A814 IBD Extents

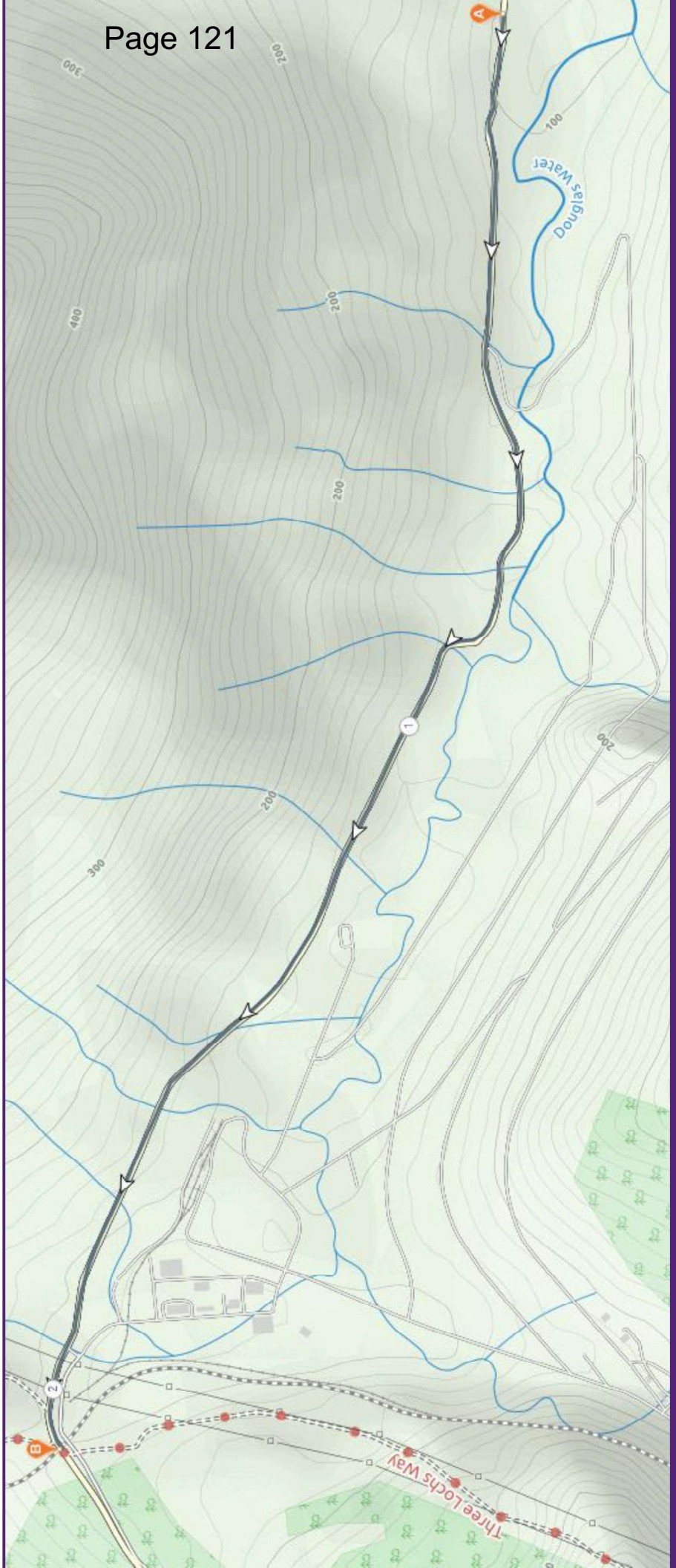


Ministry
of Defence

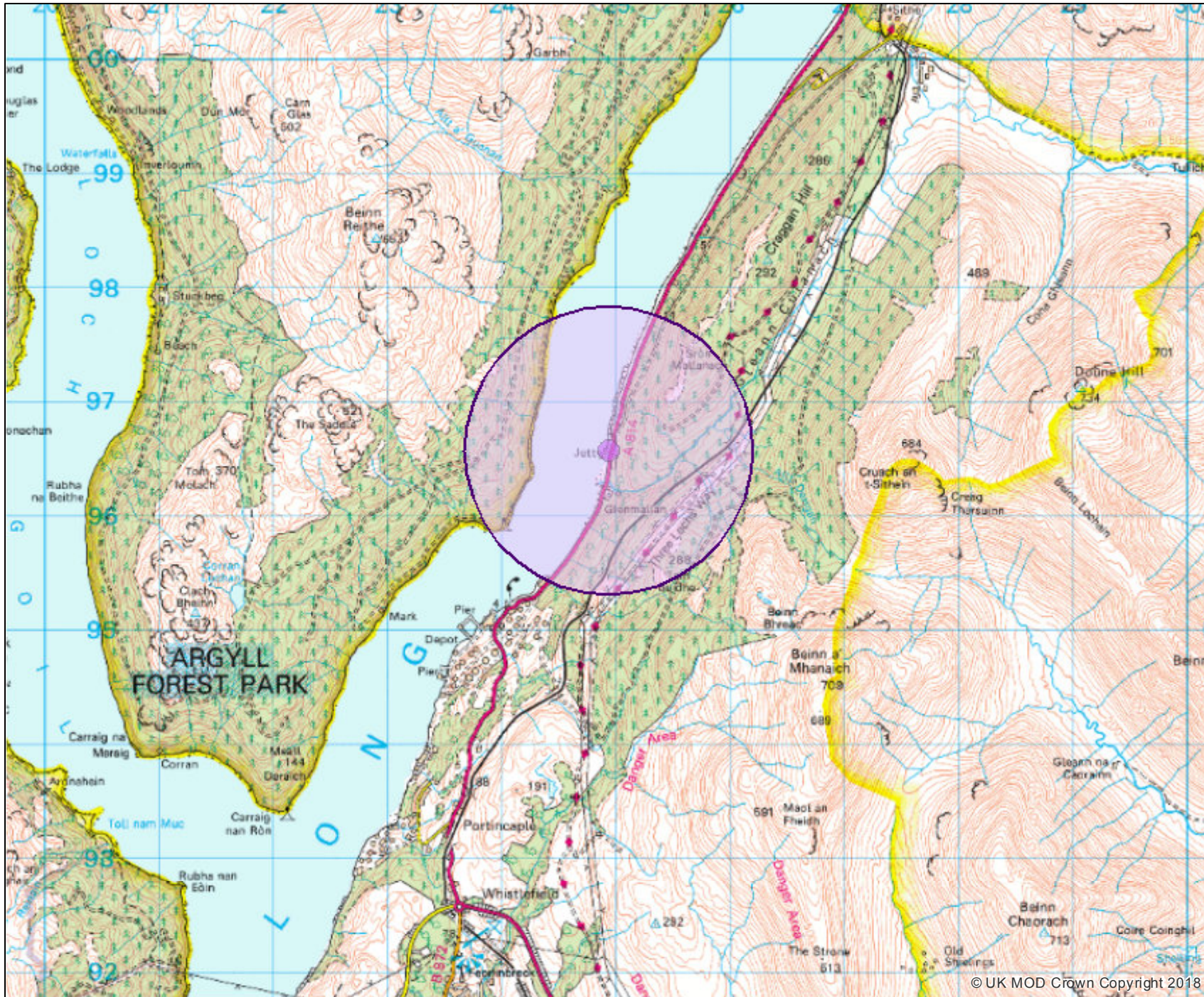


Glen Douglas proposed clearway

- Point A: NS(30323,99113)
- Point B: NN(27386,00159)
- Total Distance 2.1 miles



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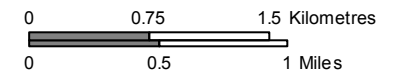
**Defence
Infrastructure
Organisation**

Glen Mallan Jetty

Potential Blast Arc

Name : DM Glen Douglas

Date : 27th March 2019



Map Centre Coordinates:
224,933 696,126

This map has been produced using a web-based application, definitive measurements should not be calculated from it.

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ARGYLL AND BUTE COUNCIL**HELENSBURGH & LOMOND
AREA COMMITTEE****DEVELOPMENT AND
INFRASTRUCTURE SERVICES****20 JUNE 2019**

HELENSBURGH WATERFRONT PROJECT

1.0 EXECUTIVE SUMMARY

- 1.1 Argyll and Bute Council are developing the waterfront at Helensburgh to replace the existing swimming pool and to provide environmental and amenity improvements in the area. Full planning permission is in place. The proposed Helensburgh Waterfront Development will have an impact on the current parking provision within the town centre both during construction and once the pool is operational.
- 1.2 With the introduction of additional parking in Grant Street car park and on Station Road, together with other mitigation set out in the report, it is considered that there is sufficient parking capacity within Helensburgh to accommodate current parking demand during the construction phase (which will remove a number of parking spaces from the Pier Head to allow construction work to be carried out). It is also considered that there will be sufficient parking provision in the Town Centre once the waterfront development has been completed. This report provides detail of the existing provision and proposals to mitigate the impact of the development during the construction phase and post construction.
- 1.3 Officers recommend that Members note that:
- i. With the addition of Grant Street car park and further spaces on Station Road, the demand for parking can be met within the remaining town car parking capacity during the construction phase
 - ii. and that parking demand and availability will be monitored during and post works.

ARGYLL AND BUTE COUNCIL

HELENSBURGH & LOMOND
AREA COMMITTEE

DEVELOPMENT AND
INFRASTRUCTURE SERVICES

20 JUNE 2019

HELENSBURGH WATERFRONT PROJECT

2.0 INTRODUCTION

- 2.1 This report provides Members with information on the proposed mitigation measures which are intended to address the parking issue, as far as practicable, during the Helensburgh Waterfront Development construction phase.

3.0 RECOMMENDATIONS

- 3.1 Officers recommend that Members note that:
- i. With the addition of Grant Street car park and further spaces on Station Road, the demand for parking can be met within the remaining town car parking capacity during the construction phase
 - ii. and that parking demand and availability will be monitored during and post works.

4.0 DETAIL

- 4.1 The Council's Planning Protective Services and Licensing Committee granted full planning permission, subject to conditions, for the Helensburgh Waterfront Development at its meeting held on the 23 January 2019. Condition 3 of the planning permission required that:

No development shall be commenced until the following plans and particulars have been submitted to and approved in writing by the Planning Authority in consultation with the Head of Roads and Amenity Services. Thereafter the development shall be implemented in accordance with the approved details. Such details shall incorporate:

- (i) A detailed construction method statement including the construction phasing and the material delivery plan.
- (ii) The interim car parking arrangements to address the loss of existing parking provision during the construction phases.

This report provides detail on the proposed interim parking arrangements during the construction phase.

- 4.2 The current facility at the Pier Head has capacity to accommodate 336 car parking spaces and 9 coach/HGV bays. To support the planning application a report was prepared to consider the implications this reduction would have on Helensburgh as a whole.
- 4.3 The following should be considered:
- For a number of years an area of the car park which would support approximately 105 parking spaces was unavailable for public use as it was used to accommodate a fun fair.
 - A second location within the centre of the car park is prone to flooding and was previously used for circa 2 years as a contractor's works compound. This area supported circa 110 bays.
 - Due to the above, the existing car park, historically only provided 336 available spaces out of the total potential 551 bays.
 - There is parking capacity within other Helensburgh off street car parks which is capable of accommodating and displaced parking from the waterfront development. Details are provided in paragraphs 4.7 to 4.13.
 - Helensburgh town centre is well served by public transport and there is opportunity for modal shift to take place from car to public transport. This would have the potential to free up additional capacity for parking.
- 4.4 It is recognised that the non-charging area of the existing car park is well used and, while not at capacity on a daily basis, it does support commuters, the town centre businesses and shops.
- 4.5 The non charging car parking area has the capacity to accommodate approximately 200 cars. The area provided to facilitate the coach/HGV parking is a charging area, however, due to a combination of the imminent redevelopment and the poor condition of the ticket machines (which are proposed to be changed post construction works) there is currently no charging for this facility.
- 4.6 Representation was received regarding a number of issues on the run up to the planning application being determined. One of the specific themes of the representations was the displacement of parking provision and the loss of the free car parking facilities through the construction phase (circa 200 free parking spaces). Helensburgh Community Council and the Chamber of Commerce have also voiced concerns in respect of coach parking being reduced. The following mitigation proposals detail how this can be accommodated within the current capacity in and around Helensburgh.

Mitigation

- 4.7 At the time the most recent parking survey was undertaken, the new Grant Street Car Park was not open and the additional parking on Station Road had

not been identified. The combined additional parking spaces for both sites equates to 101 bays. This additional parking provision improves the situation from that reported in the earlier parking survey. The following provides detail of identified additional parking provision:

Grant Street Car Park

- This new parking facility has recently been developed with the aspiration to introduce a charge for the facility as part of a joint piece of work with SPT. This will also include the opportunity to reimburse the car park charge should commuters use the local train services.
- At present the charging ticket machines have not been installed. The car park has the capacity for 53 vehicles. Discussions are ongoing between SPT and Argyll and Bute Council in regards to the tariff structure and management arrangements.

Station Road near Craigendoran Railway Station

- The current non-charging area within the Pier Car Park supports commuter parking. To cater for a proportion of the lost parking within the Pier Car Park, 48 parking spaces have been identified and marked on the north side of Station Road.

- 4.8 Maitland Street Car Park has 25 standard bays, however, the car park has low occupation rates. Despite the charging period being Monday – Sunday, 9.00 - 18.00 hours, the average income over the last 2 years has only been £1,898 per annum; which equates to £5.20 per day or approximately 0.6 bay used per day.
- 4.9 The car parking study confirmed that Sinclair Street Car Park does not operate at capacity (max. usage 80%). This car park accommodates 100 standard bays, 8 disabled bays and 1 motorcycle bay. In light of the study's findings, there should be a minimum of 20 available bays available in this car park.
- 4.10 Officers have engaged with Helensburgh Community Council and the Chamber of Commerce who have expressed their concern in respect of the loss of the current coach parking stating this will severely affect businesses within the town centre. Observations confirm that a limited number of coaches utilise the Pier Car parking area, although local school transport buses use the pier car parking area during the day. A swept path analysis of the car park has been carried out which confirms the site would not adequately support coach parking due to the limited area for manoeuvring as well as a reduction of a minimum of 26 pay and display spaces. The town centre parking review by AECOM Limited does mention Princes Street near to Helensburgh Central Station as a possible coach parking area. Officers have looked at this again and would support a Coach Parking Area on the south side of East Princes Street just east of the train station for the phase one period of the Waterfront development. There would need to be consultation with local residents and nominal cost would be incurred to line the area and place two signs. These costs could be accommodated within existing budgets.

- 4.11 During the early phase of construction it is expected that an area along the front and to the east side of the existing swimming pool can be retained as a parking area. It was previously reported that this area would have the capacity to support circa 150 spaces, however due to the Electricity Sub Station now being built in phase 1 this will reduce by approx. 20 spaces to 130 spaces. This area includes the current 116 pay & display bays and 14 non-charging bays. This, alongside the other identified capacity noted above, reduces the headline loss of 200 bays to 60 bays, summary table below.

CAR PARK	Number of Spaces (Gain + / Loss -)
Pier Car Park (Non Charging)	-220
Grant Street Car Park	+53
Station Road	+48
Maitland Street Car Park	+25
Sinclair Street Car Park	+20
Pier (Retaining 14 bays out of the 200)	+14
TOTAL	-60

- 4.12 In consideration of the identified capacity above, the net loss of parking spaces is reduced to only 60 bays. Taking account of the car parking report which recognises that the existing off street and on street parking provisions within the town are not at capacity, this shortfall can be accommodated during the construction phase. On completion of the new swimming pool and associated car park the parking will relocate to this area and the demolition of the existing swimming pool will commence. Condition 4 of the planning permission notes:

No public use of the building shall commence until a minimum of 155 parking spaces (including disabled spaces) and all vehicular servicing areas associated with the operational use of the building have been provided in accordance with the details hereby approved. Thereafter the remaining parking spaces shall be provided within 12 months of the building being first brought into use.

Reason: In the interests of roads and pedestrian safety and to ensure that there is sufficient parking to support the leisure facility and town centre.

- 4.13 Although not available for use during the week, the availability of additional parking at weekends in both the Civic Centre car park (53 standard bays and 5 disabled bays) and also the staff/visitor overspill car park adjacent to Grant Street Car park (providing 46 standard bays) should also be given due cognisance.
- 4.14 As with any development which will have the potential to change parking demand officers will monitor available parking availability both throughout the construction phase and post construction of the waterfront development. Further reports will be presented to committee regarding parking demand and availability.

5.0 CONCLUSION

- 5.1 Officers recommend that Members acknowledge that the demand for parking can be met within the remaining town car parking capacity during the construction phase.

6.0 IMPLICATIONS

- 6.1 Policy - none known
- 6.2 Financial - all costs can be accommodated from within existing budgets
- 6.3 Legal - none known
- 6.4 HR - none known
- 6.5 Equalities / Fairer Scotland Duty - none known
- 6.6 Risk - none known
- 6.7 Customer Service - none known

Executive Director of Development and Infrastructure Services Pippa Milne
Policy Lead Councillor Roddy McCuish
May 2019

For further information contact: Stuart Watson, Traffic and Development Manager
Tel: 01546 604889

Helensburgh and Lomond Area Committee Workplan 2019-20

Committee Date	Report Description	Lead Service and contact officer	Regularity of occurrence/consideration	Date for Reports to Committee Services	Additional Comment
20 June 2019					
20 June 2019	Request for Financial Assistance Helensburgh and District Twinning Association	Customer Services	Annual	29 May 2019	
20 June 2019	Locality Planning Group Option Appraisal October 2018	Associate Director of Public Health, HSCP	Annual	29 May 2019	
20 June 2019	Engagement Framework and Public Involvement	Associate Director of Public Health, HSCP	One Off	29 May 2019	
20 June 2019	Police Scotland Update	Police Scotland	Quarterly	29 May 2019	
20 June 2019	Area Scorecard FQ1 – 2019-20	Customer Services	Quarterly	29 May 2019	
20 June 2019	Primary School Reports	Education Services	Annual	29 May 2019	
20 June 2019	Helensburgh Waterfront Project	Development and Infrastructure Services	Quarterly	29 May 2019	

Helensburgh and Lomond Area Committee Workplan 2019-20

Committee Date	Report Description	Lead Service and contact officer	Regularity of occurrence/consideration	Date for Reports to Committee Services	Additional Comment
20 June 2019	Helensburgh Pier	Development and Infrastructure Services	Quarterly	29 May 2019	
20 June 2019	Footway Adoption In Helensburgh	Development and Infrastructure Services	One off	29 May 2019	
20 June 2019	Helensburgh to Cardross Cycleway	Development and Infrastructure Services	Quarterly	29 May 2019	
20 June 2019	Defence Munitions Glen Douglas – Proposed TRO	Development and Infrastructure Services	One off	29 May 2019	